

**Camden County Board of Education
Camden County High School Media Center
January 10th, 2013**

The Camden County Board of Education met in regular session on January 10th, 2013, in the media center at Camden County High School. Board Members in attendance were: Christian Overton, Chairman, Dawn Jones, Vice-Chairwoman, Members Wayne White, Steve Needham and Chris Wilson, Superintendent Melvin Hawkins and Attorney John Leidy. Others who attended the meeting and signed the guest register were: Larry Lawrence, Ina D. Lane, Paula Mickey, Billie Berry, Jenny E. Jackson, Brian Perry, Faye Perry, Vallerie S. Jacocks, Timothy T. Lazar, Thad Forehand and Anita Cuthrell.

The meeting was called to order by Christian Overton, Chairman, at approximately 6:34 p.m. Mr. Overton asked Board Members if there were any changes or additions to the January Closed Session agenda. Each member was polled. Superintendent Hawkins added one Closed Session item for student confidentiality. There were no other changes or additions to the January Closed Session agenda. Motion was made by Mr. White to approve the Closed Session Agenda Items as amended. Mr. Wilson seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

Upon motion from Mr. White, seconded by Mr. Wilson, the Board entered closed session at 6:35 p.m. pursuant to N.C.G.S. 143-318.11(a)(1), and (6) to protect the disclosure of confidential student information; to approve closed session minutes and to discuss confidential personnel matters.

The Board returned to Open Session at 7:30 p.m. Mr. Overton called the meeting to order and asked Board Members if there were any changes or additions to the January Open Session agenda. Superintendent Hawkins added two Consent Agenda items. Both items were travel requests. Motion was made by Mr. Wilson to approve the Open Session Agenda Items as amended. Ms. Jones seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

Mr. Overton welcomed those in attendance, followed by a moment of silence, as is Board custom.

Following the moment of silence, Mr. Overton asked Superintendent Hawkins if any Camden residents requested the opportunity to address the Board by way of the Public Comment opportunity. Superintendent Hawkins advised Mr. Overton there were no guests signed-up for the public comment opportunity.

Superintendent Hawkins introduced Mya Huacuz, a second grade student at Grandy Primary School. Mya led the group pledge. Afterwards, Superintendent Hawkins presented her with a certificate of appreciation for leading the group in recitation of the pledge.

Following the pledge, Mr. Overton said the Board would like to spotlight Mya Huacuz. He told those in attendance that Mya Huacuz was a 2nd grade student in Mrs. Hassell's class at Grandy Primary School and was the daughter of Tabatha and Jose Saul Huacuz. Mr. Overton said the Board was spotlighting Mya because she was the creator of Camden County School System's 2012 Christmas card artwork. He said December, 2012 was the sixth year that the school system had used a student's artwork for the front of the Superintendent's Christmas card.

Mr. Overton said that in November, Mr. Lazar, Principal at Grandy Primary School, asked 2nd grade teachers to have their students create Christmas theme drawings. From these drawings, one picture was selected by the Superintendent to be used as the School System's Christmas card. Many beautiful works of art were submitted, making it a very difficult choice. But Mya's art was especially nice.

Mr. Overton asked Mrs. Huacuz and Principal Tim Lazar to join Mya and Mr. Overton in front of the group. Mr. Overton presented Mya with a framed Christmas card and told her that her card had been framed as a keepsake for her. Mr. Overton presented the original artwork in a frame to Mya's mother. Finally, a framed Christmas card was presented to Mr. Lazar to add to his Christmas art collection in his office. Mr. Overton told Mya that her card would also be framed for the Central Office and displayed with the cards chosen in the previous years.

Mya was congratulated for being the creator of our sixth Christmas card. Mr. Overton told her she was very talented and thanked her for a job well done.

Mr. Overton then asked Board Members Chris Wilson and Wayne White to join him. Mr. Overton said it was his pleasure to present two fellow board members with certificates from the *North Carolina School Boards Association's Academy for School Boardsmanship*. He explained that the Academy for School Boardsmanship was established in 1985 and provided an avenue for board members to develop skills and knowledge to successfully carry out their tasks as board members. Recognition is awarded to individuals who have participated in a minimum of 30 hours of training during the current academy year.

Mr. Overton said each academy year runs from July 1 through June 30. All members who qualify for recognition receive a certificate indicating their achievement level. Mr. Wilson had received the **Award of Excellence** which meant he had a total of 301-400 total cumulative training hours. Mr. White had received the **Silver Award** which meant he had a total of 701-800 total cumulative training hours. Mr. Overton presented both board members with certificates and thanked them for their dedication and service to our students.

Mr. Overton asked Superintendent Hawkins if there was anyone to appear during Open Session. Superintendent Hawkins advised no requests had been received to appear during Open Session to Appear for the January meeting.

The Consent Agenda was presented as follows:

II. Consent Agenda

- A. Approval of Minutes –
(Regular Session Minutes – December 3, 2012)
(Joint Session Minutes – December 3, 2012)
- B. Budget Amendments –
(Budget Amendments will be presented to the Board.)
- C. New Policy -
(New policy, Confidential Information, Chapter G, Section 7.4.1, which will govern the maintenance of confidential records)

Budget Amendments were as follows:

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 10th day of January, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		75.00
5200	Special Instructional Programs	868.00	
5400	School Leadership		1,154.00
5800	School Based Support Services	1,352.00	
6200	Special Support & Dev Services		200.00
6500	Operational Support Services	86,654.00	
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Explanation: Increase in State Revenue as listed on amendment			
	Total Appropriation in Current Budget	\$ 12,671,089.00	
	Amount of Increase/Decrease of Above Amendment	+87,445.00	
	Total Appropriation in Current Amended Budget	\$ 12,758,534.00	

Passed by majority vote of the Board of Education of Camden County on the 10th day of January 2013.

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.

Chairman, Board of Education

Chairman, Board of County Commissioners

Secretary, Board of Education

Clerk, Board of County Commissioners

BUDGET AMENDMENT
January 10, 2013

1. State Public School Fund

A. We increase the funds available in this area of the budget since we received an additional allotment to pay substitutes. We request your approval of the following amendment.

<u>Non-Instructional Support</u>		
5110.003.163	Substitute Pay	\$ + 117.00
5110.003.211	Emp Soc Sec Costs	+ <u>8.00</u>
Total – Non-Instructional Support		\$ + 125.00

B. We have reviewed this program area and find that we must transfer funds to cover salary and benefits within the budget. We request your approval of the following amendment.

<u>Voc Ed Months of Employment</u>		
5120.013.121	Salary – Teacher	\$ - 49,720.00
5120.013.131	Salary – VoCats Coordinator	+ 49,720.00
5120.013.163	Substitute Pay – Workshop	+ 200.00
5120.013.184	Longevity Pay	- <u>200.00</u>
Total – Voc-Ed Months of Employment		\$ + .00

C. We have reviewed this area of the budget and find that we must transfer funds to cover substitutes and overtime pay. We must also transfer funds to cover electrical costs. We request your approval of the following amendment.

<u>Small County Supplemental Funding</u>		
5110.019.121	Salary - Teacher	\$ - 400.00
5110.019.162	Substitute Pay	+ 400.00
5810.019.231	Emp Hosp Ins Costs	+ 866.00
6530.019.321	Utilities – Electric	+ 10,265.00
6540.019.173	Salary – Custodian	- 100.00
6540.019.199	Overtime Pay	+ 100.00
6540.019.231	Emp Hosp Ins Costs	- 866.00
6580.019.422	General Maintenance	- <u>10,265.00</u>
Total – Small County Supplemental Funding		\$ + .00

BUDGET AMENDMENT
State Public School Fund
January 10, 2013, Page 2

- D. We have reviewed this are of the budget and find that we must transfer funds to cover overtime pay. We request your approval of the following amendment.

Teacher Assistant

5110.027.167	TA as Sub –Regular Absence	\$ -	800.00
5110.027.199	Overtime Pay	+	600.00
5210.027.199	Overtime Pay	+	<u>200.00</u>
Total – Teacher Assistant		\$ +	.00

- E. We have reviewed this area of the budget and find that we must transfer funds to cover overtime, benefits and supplies needed for the operation of this program. We request your approval of the following amendment.

Children with Disabilities

5210.032.162	Substitute Pay	\$ -	500.00
5210.032.199	Overtime Pay	+	500.00
5210.032.312	Workshop Expenses	-	486.00
5210.032.411	Supplies & Materials	-	968.00
5210.032.418	Pur of Non-Cap Equipment	+	968.00
5840.032.311	Contracted Services	+	486.00
6200.032.332	Travel	-	225.00
6200.032.361	Membership Dues & Fees	+	25.00
6550.032.199	Overtime Pay	+	<u>200.00</u>
Total – Children with Disabilities		\$ +	.00

- F. We have received the additional funds for the transportation efficiency rating and must increase our budget to reflect this. We request your approval of the following amendment.

Transportation of Pupils

6550.056.312	Workshop Expenses	\$ +	118.00
6550.056.321	Electrical Services	-	118.00
6550.056.418	Comp Software & Supplies	+	1,700.00
6550.056.422	Vehicle Repair Parts	+	14,315.00
6550.056.423	Gas/Diesel Fuel	+	71,113.00
6550.056.552	Title & License Fees – Buses	+	<u>192.00</u>

Total – Transportation of Pupils \$ + 87,320.00

BUDGET AMENDMENT
State Public School Fund
January 10, 2013, Page 3

G. We have reviewed this area of the budget and find that we must transfer funds to meet the needs of the program including salary and benefits. We request your approval of the following amendment.

<u>Students At-Risk/Alternative</u>		
5310.069.167...01	Salary – TA as Sub	\$ + 70.00
5310.069.199...01	Overtime Pay	+ 15.00
5310.069.211...01	Emp Soc Sec Costs	- 5.00
5310.069.411...01	Instructional Supplies	- 80.00
5210.069.133...03	Salary – Psychologist	+ 946.00
5210.069.211...03	Emp Soc Sec Costs	+ 73.00
5210.069.221...03	Emp Retirement Costs	+ 135.00
5400.069.116...03	Salary – Assistant Principal	- 1,424.00
5400.069.211...03	Emp Soc Sec Costs	+ 16.00
5400.069.221...03	Emp Retirement Costs	+ <u>254.00</u>
Total – Students At-Risk/Alternative		\$ + .00

3100 Revenue – State Public School Fund \$ - 87,445.00

Passed by majority vote of the Board of
Education of Camden County on the 10th
day of January 2013.

Chairman, Board of Education

Secretary, Board of Education

Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 10th day of January 2013 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		15,531.00
5200	Special Instructional Programs	4,956.00	
5300	Alternative Instruction Programs	60.00	
8100	Pymts to Other Govt Units/Trans.		457.00
8200	Unbudgeted Funds	10,972.00	
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Explanation: Revenues increased for carryover funds and additional allotment received.			
	Total Appropriation in Current Budget	\$	838,545.82
	Amount of Increase/Decrease of		
	Above Amendment	.	.00
	Total Appropriation in Current Amended		
	Budget	\$	838,545.82

Passed by majority vote of the Board of Education of Camden County on the 10 th day of January 2013.	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20 ____.
_____ Chairman, Board of Education	_____ Chairman, Board of County Commissioners
_____ Secretary, Board of Education	_____ Clerk, Board of County Commissioners

BUDGET AMENDMENT
January 10, 2013

3. Federal Grant Fund

- A. We have reviewed this area of the budget and find that we must transfer funds to cover the instructional needs of the program as well as increase our budget for the receipt of the 2011-12 sales tax refund. We request your approval of the following.

Voc Ed Program Support

Project #13-017-150

5120.017.411	Instructional Supplies	\$	-	2,000.00
5120.017.418	Computer Software & Supplies		+	500.00
5120.017.462	Pur of Non-Cap Comp Hdwe		+	<u>1,500.00</u>

Total – Voc Ed Program Support	\$	+	.00
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- B. We have reviewed this area of the budget and find that we must transfer funds to cover the costs associated with overtime and benefits. We request your approval of the following amendment.

Title I Basic Program

Project #13-050-150

5330.050.199.308	Overtime Pay	\$ +	50.00
5330.050.211.308	Emp Soc Sec Costs	+	3.00
5330.050.221.308	Emp Retirement Costs	+	7.00
8100.050.392	Indirect Costs	-	69.00
8200.050.392	Indirect Costs	+	70.00
8200.050.399	Unbudgeted Funds	-	<u>61.00</u>

Total – Title I Basic Program \$ + .00

- C. We have received the 2011-12 sales tax refund and must increase our budget to reflect the receipt of these funds as well as transfer funds to cover expenses within the program area. We request your approval of the following.

IDEA VI-B (611)

Project #13-060-150

5210.060.199	Overtime Pay	\$ +	100.00
5210.060.211	Emp Soc Sec Costs	+	8.00
5210.060.221	Emp Retirement Costs	+	14.00
5210.060.411	Instructional Supplies	+	500.00
5240.060.411	Instructional Supplies	+	1.00
8100.060.392	Indirect Costs	+	15.00
8100.060.472	Sales Tax Refund	-	22.00
8200.060.399	Unbudgeted Funds	-	<u>616.00</u>

BUDGET AMENDMENT

Federal Grant Fund

January 10, 2013, Page 2

Total – IDEA VI-B (611) \$ + .00

- D. We have received the 2011-12 sales tax refund and must increase our budget to reflect the receipt of these funds. We must also transfer funds within the budget to cover the costs of substitutes and benefits. We request your approval of the following.

Title II - Improving Teacher Quality

Project #13-103-150

5110.103.163	Substitute Pay – Workshop	\$ +	1,500.00
5110.103.211	Emp Soc Sec Costs	+	115.00
5110.103.312	Workshop Expenses	-	1,554.00

5110.103.312.304 Workshop Expenses	-	461.00
5110.103.312.308 Workshop Expenses	-	933.00
5210.103.163 Substitute Pay – Workshop	+	300.00
5210.103.166 Salary – TA as Sub	+	500.00
5210.103.211 Emp Soc Sec Costs	+	61.00
5210.103.221 Emp Retirement Costs	+	72.00
5210.103.312 Workshop Expenses	+	400.00
8100.103.472 Sales Tax Refund	-	69.00
8200.103.399 Unbudgeted Funds	+	<u>69.00</u>
Total – IASA Title I – Basic Program	\$ +	.00

- E. We have reviewed our budget and find that we must transfer funds to cover the cost of supplies and materials related to this program. We request your approval of the following amendment.

IDEA Part B Targeted Assistance

Project #13-118-150

5210.118.411 Supplies & Materials	\$ +	3,000.00
8100.118.392 Indirect Costs	+	74.00
8200.118.399 Unbudgeted Funds	-	<u>3,074.00</u>

Total – IDEA Part B Targeted Assistance \$ + .00

- F. We have received the 2011-12 sales tax refund and must increase our budget to reflect the receipt of these funds. We must also reverse a duplicate entry made to match the DSW on 12/3/12 amendments. We request your approval of the following.

Race to the Top

Project #13-156-150

5110.156.196 Staff Development Stipends	\$ -	4,400.00
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BUDGET AMENDMENT
Federal Grant Fund
January 10, 2013, Page 3

5110.156.211 Emp Soc Sec Costs	-	337.00
5110.156.221 Emp Retirement Costs	-	626.00
5110.156.312 Workshop Expenses	+	2,313.00
5110.156.315 Reproduction Costs	-	3,500.00
5110.156.352 Professional Exam Fees	-	350.00

5110.156.462	Pur of Non-Cap Comp Hdwe	-	7,298.00
8100.156.472	Indirect Costs	+	2.00
8200.156.399	Unbudgeted Funds	+	14,196.00
8100.156.472	Sales Tax Refund	-	379.00
8200.156.399	Unbudgeted Funds	+	<u>379.00</u>
Total – Race to the Top		\$ +	.00

Passed by majority vote of the Board of Education of Camden County on the 10th day of January, 2013.

Chairman, Board of Education

Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 10th day of January, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
9300	Category III Projects	137,660.00	
6550	Transportation Services	302,801.00	
Explanation:			
	Total Appropriation in Current Budget	\$	356,293.00
	Amount of Increase / (Decrease) of Above Amendment		+440,461.00
	Total Appropriation in Current Amended Budget	\$	796,754.00

<p>Passed by majority vote of the Board of Education of Camden County Schools on the 10th day of January 2013.</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 2____.</p>
<p>_____ Chairman, Board of Education</p>	<p>_____ Chairman, Board of County Commissioners</p>
<p>_____ Secretary, Board of Education</p>	<p>_____ Clerk, Board of County Commissioners</p>

BUDGET AMENDMENT
January 10, 2013

4. Capital Outlay Fund

- A. We increase our budget to cover the installment purchase if the activity buses for the district. We request your approval.

Category III Projects

9303.077.551 Purchase of Vehicles \$ + 137,660.00

Total – Category III Projects \$ + 137,660.00
=====

4910.997 Revenue – Fund Balance Appropriated \$ - 137,660.00
=====

- B. We increase our budget to reflect the payment to be received from NCDPI for the installment on the yellow buses purchased for our district. We request your approval.

Transportation Services

6550.120.551 Purchase of School Buses \$ + 302,801.00

Total – Category III Projects \$ + 302,801.00
=====

3400.120 Revenue – State Allocation to C. O. \$ - 302,801.00
=====

Passed by majority vote of the Board of Education of Camden County on the 10th day of January, 2013.

Chairman, Board of Education

Secretary, Board of Education

Budget Amendment
Camden County Schools Administrative Unit
Child Nutrition Fund

The Camden County Board of Education at a meeting on the 10th day of January 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
7200	Nutrition Services	10,000.00	
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Explanation: Revenue			
	Total Appropriation in Current Budget	\$ 810,830.00	
	Amount of Increase /(Decrease) of		
	Above Amendment		10,000 .00
	Total Appropriation in Current Amended		
	Budget		820,830.00

Passed by majority vote of the Board of Education of Camden County Schools on the 10th day of January, 2013.	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 20____.
_____ Chairman, Board of Education	_____ Chairman, Board of County Commissioners
_____ Secretary, Board of Education	_____ Secretary, Board of County Commissioners

BUDGET AMENDMENT
January 10, 2013

5. Child Nutrition Fund

- A. We have reviewed the Child Nutrition budget and find that we must increase funds within the budget to meet the needs of the program. We request your approval of the following amendment.

<u>Child Nutrition</u>	
7200.035.184 Longevity Pay	\$ + 2,371.00
7200.035.185 Bonus Leave Payoff	+ 2.00
7200.035.188 Annual Leave Payoff	+ 235.00
7200.035.312 Workshop Expenses	+ 500.00
7200.035.326 Cont Repair & Main – Equipment	+ 4,206.00
7200.035.451 Food Purchased	+ <u>2,686.00</u>
 Total – Child Nutrition	 \$ + 10,000.00 =====
 4922.035 Transfer from Local Current Expense Fund	 \$ - 10,000.00
 Total – Revenue – Child Nutrition	 \$ - 10,000.00 =====

Passed by majority vote of the Board of Education of Camden County on the 10th day of January, 2013.

Chairman, Board of Education

Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 10th day of January, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Curricular Services	3,498.97	
5200	Special Curricular Services	1,000.00	
8100	Pymts to Other Govt Units/Trans	10,000.00	
Explanation: Increase to cover the cost of the Green Mountain Grant Funds available as well as cover the Child Nutrition Fund expenses.			
	Total Appropriation in Current Budget		\$ 1,846,500.00
	Amount of Increase /Decrease of Above Amendment		14,498.97
	Total Appropriation in Current Amended Budget		\$ 1,860,998.97

Passed by majority vote of the Board of Education of Camden County on the 10 th day of January, 2013	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.
_____ Chairman, Board of Education	_____ Chairman, Board of County Commissioners
_____ Secretary, Board of Education	_____ Clerk, Board of County Commissioners

BUDGET AMENDMENT
January 10, 2013

2. Local Current Expense Fund

- A. We must increase our budget for the current year to reflect the carryover funds from the Green Mountain Grant Funds from the 2011-12 fiscal year. We request your approval of the following amendment.

<u>Classroom Support - Green Mountain Grant</u>	
5110.842.411.310..01 Instructional Supplies	\$ + 2,498.97
5110.842.411.308..01 Instructional Supplies	+ 1,000.00
5210.842.462.700..01 Pur of Non-Cap Comp Hdwe	+ <u>1,000.00</u>
Total – Classroom Support – Green Mountain Grant	\$ + 4,498.97 =====
4910 - Fund Balance Appropriated	\$ - 4,498.97 =====

- B. We have reviewed this area of the budget and find that we must transfer funds to cover the cost of contracted pupil transportation. We request your approval of the following amendment.

<u>Transportation of Pupils</u>	
6550.056.331 Contracted Pupil Transportation	\$ + 9,000.00
6550.056.423 Gas/Diesel Fuel	<u>- 9,000.00</u>
Total – Transportation of Pupils	\$ + .00

- C. We have reviewed this area of the budget and find that we must increase funds to cover the cost of our Child Nutrition program. We request your approval of the following amendment.

<u>Transfer to Child Nutrition Program</u>	
8100.990.715 Transfer to Child Nutrition	\$ + <u>10,000.00</u>
Total – Transfer to Child Nutrition Program	\$ + 10,000.00 =====
4910 – Fund Balance Appropriated	\$ - 10,000.00 =====

BUDGET AMENDMENT
Local Current Expense Fund
January 10, 2013, Page 2

Passed by majority vote of the Board of
Education of Camden County on the 10th
day of January 2013.

Chairman, Board of Education

Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 10th day of January, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Curricular Services		5,050.66
5200	Special Curricular Services	5,000.00	
6100	Support & Development Services	138.13	
6500	Transportation Services	2,925.00	
6900	Policy, Leadership & Pub Rel.	180.00	
8100	Pymts to Other Govt Units/Trans		267.47
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Explanation:			
	Total Appropriation in Current Budget	\$ 1,420,793.00	
	Amount of Increase/Decrease of Above Amendment		2,925.00
	Total Appropriation in Current Amended Budget	\$ 1,423,718.00	

Passed by majority vote of the Board of Education of Camden County on the 10 th day of January 2013.	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20 ____.
_____ Chairman, Board of Education	_____ Chairman, Board of County Commissioners
_____ Secretary, Board of Education	_____ Clerk, Board of County Commissioners

BUDGET AMENDMENT
January 10, 2013

8. Other Local Current Expense Fund

A. We have reviewed this area of the budget and must transfer funds to cover the cost of purchases within the scope of the grant funds available. We request your approval of the following amendment.

Carol M. White PEP Grant

5113.332.221	Emp Retirement Costs	\$ -	312.00
5113.332.311	Contracted Services	+	28,880.00
5113.332.361	Membership Dues & Fees	+	1,194.00
5113.332.411	Instructional Supplies	-	1,197.00
5113.332.541	Pur of Equipment	-	32,920.66
5213.332.311	Contracted Services	+	5,000.00
6113.332.221	Emp Retirement Costs	-	379.87
6113.332.411	Supplies & Materials	+	3.00
8100.332.392	Indirect Costs	-	<u>267.47</u>
Total – Carol M. White PEP Grant		\$ +	.00

- B. We have received funds to erect a bus shelter for Tar Corner Subdivision in South Mills when deemed necessary. We request your approval of this amendment.

<u>Bus Shelters</u>			
6550.882.411	Supplies & Materials	\$	+ 2,925.00
Total – Bus Shelters		\$	+ 2,925.00
4890.882	Revenue – Bus Shelters	\$	- 2,925.00

- C. We have reviewed this area of the budget and find that we must transfer funds to cover workshop expenses for the staff. We request your approval of the following amendment.

<u>Computer Tech</u>			
5110.905.311	Contracted Services	\$	- 80.00
6110.905.312	Workshop Expenses		+ 80.00
Total – Computer Tech		\$	+ .00

- D. We have reviewed this area of the budget and find that we must transfer funds to cover workshop expenses. We request your approval of the following amendment.

BUDGET AMENDMENT
Other Local Current Expenses Fund
January 10, 2013, Page 2

<u>Southern Association (SACS)</u>			
5110.914.361	Membership Dues & Fees	\$	- 615.00
6110.914.312	Workshop Expenses		+ 435.00
6940.914.312	Workshop Expenses		+ 180.00
Total – Southern Association (SACS)		\$	+ .00

Passed by majority vote of the Board of Education of Camden County on the 10th day of January 2013.

Chairman, Board of Education

Secretary, Board of Education

Motion was made by Mr. White to approve the Consent Agenda Items as presented. Ms. Jones seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

Jenny Jackson, Director of Secondary Education, gave an update on school calendar law and presented Board Members with a draft 182-day school calendar option for discussion and input (*Information Updates, A., School Calendar*). Ms. Jackson referred members to the 182-day draft calendar. She then referred to the summarized calendar bill as follows:

Calendar Bill
Effective July 1, 2011

	Minimum ⁽¹⁾	Workdays	Make Up	Annual Leave	Staff Dev	Comments
Instructional Days	185	185	n/a	No	No	Minimum 185 days or 1,025 hours
Holidays ⁽²⁾	10	-	Yes	n/a	No	No Instruction on Veterans Day or Sundays
Annual Leave Days	10	-	Yes	Yes	No	
Work Days ⁽³⁾⁽⁴⁾	10	10	Yes	Yes	Yes	Maximum number of mandatory days is 8. A max of 8 could be designated as additional instructional days.
Protected Workdays	0	0	n/a	n/a	n/a	Eliminated in 2011 HB 200

Notes:

(1) The State Board of Education has the authority to waive up to 5 instructional days and convert those to teacher workdays.

(2) In years when Christmas is on Tuesday, Wednesday, or Thursday, 11 days shall be designated as holidays.

(3) 2 of these 10 days must be designated as days on which teachers may take annual leave (i.e. Optional Workdays)

(4) In years when Christmas is on Tuesday, Wednesday, or Thursday, nine (9) days shall be designated as teacher workdays.

The difference in the calendar bill for the 2013-2014 school year is the language "minimum 185 days **or** 1,025 hours". Previously "or" had been "and". Ms. Jackson discussed the fact that Camden County Schools are in session for six hours per day; therefore, our schools exceed the requirement of 1025 hours with our current 180-day calendar. With the 182-day calendar, the calendar committee has put together a compromise with Monday, August 26th being the first day of school and Tuesday, June 10th being the last day of the school year. The calendar law states school must end no later than the Friday closest to June 11th.

The 2013-2014 school year draft 182-day calendar has 11 holidays. Early releases are included to provide for parent/teacher conferences. Ms. Jackson said in December, all the regional LEAs submitted a 182-day calendar in hopes of matching work days to accommodate regional training and possibly share training expenses. In the meantime, other calendar options were being reviewed by the calendar committee. Ms. Jackson said the calendar committee is taking in consideration the fact that just the operation of buses and providing school lunches cost our system approximately \$9,000 per day. Different versions of the calendar have also been shared with School Improvement Teams for input. It was noted that each team includes a parent.

The Board asked why early releases are scheduled on Thursdays rather than Fridays. Early releases were scheduled on Thursdays because of parent/teacher conferences. The Board discussed the fact that requirements are being met with our current 180-day calendar. Superintendent Hawkins noted that if the Board approves a calendar with a specific number of days, regardless of the number of hours attended, Camden County Schools must be in session that specific number of days whether it is 180, 182 or 185 days. There was discussion as to how inclement weather days would be incorporated into the calendar. There was discussion as to which number of days would give the system more flexibility. With the 182-days calendar, two days at the end of the year will provide for a meet and greet for students who are transitioning to other school buildings (i.e., from 3rd to 4th grade, 6th to 7th grade and from 8th to 9th grade). The Board asked if Superintendent Hawkins was recommending the 182-day calendar to the Board. Superintendent Hawkins said he was not making a recommendation for a school calendar at this time. The draft 182-day calendar was presented for the purpose of Board discussion and input. Ms. Jackson discussed the possibility of using a survey tool such as *Survey Monkey* to collect additional input for developing the 2013-2014 school calendar. Mr. Overton said he thought a survey was a good idea. When there were no more questions or comments, Ms. Jackson concluded her update.

Larry Lawrence, Director of Auxiliary Services, updated Board Members on developments with the Highway 158 project (*Information Updates, B., Highway 158 Update*). Mr. Lawrence said when he spoke with the North Carolina Department of Transportation representative, he learned that DOT would be setting up to pour concrete for pilings in February. He advised utilities would not be cut off until the summer in an effort to have minimum impact on the high schools. Currently, crews are working to log down the swamp area. Superintendent Hawkins asked Mr. Lawrence what will be the next phase of the project. Mr. Lawrence said the next phase would be the area in front of the Shell Station to Track I and that phase is scheduled to begin after the pilings have been set. Mr. Lawrence concluded his update.

Superintendent Hawkins updated Board Members on requests and concerns which he and Chairman Overton will present when regional superintendents and board chairs meet with Representative Steinburg on Monday, January 14, 2013 in Edenton (*Information Updates, C., Representative Steinburg*). Board Members were referred to attachment entitled *Information Updates C*, a three-page fact sheet which Mr. Hawkins and Mr. Overton will use as talking points. Superintendent Hawkins said the meeting had been scheduled as an opportunity to share concerns with Representative Steinburg and that it would be an opportunity to make some positive points about Camden County Schools; first point being, we were not broken. If there were broken systems in the state, Camden is not one. Mr. Overton asked if "broken" meant financially broken. Superintendent Hawkins said we were not broken but we were broke; that we were doing things the right way with very little money. At the meeting, each district had been asked to highlight one major point. Superintendent Hawkins would like to talk about discretionary cuts; about having to give back \$480,000 each year. Superintendent Hawkins said he would like to have a nurse at each school and a counselor at each school but cannot because of the discretionary cuts. He said, in summary, we were doing some fantastic things but we rely on the State to fund us. Superintendent Hawkins said the largest employer in our county is Camden County and the second largest is Camden County Schools; two not-for-profit entities. He said the local government can't raise funds to support incentive pay and we can't use Race to the Top funds like other counties because we received such a small amount from Race to the Top. Superintendent Hawkins said the board chairs will be doing most of the talking. The Board mentioned programs we have had to do without; example given was SOS. There was brief discussion about our former SOS program. Superintendent Hawkins closed by saying he would encourage Representative Steinburg to spend a day with our students. Mr. Overton told Board Members to get talking points to either Mr. Hawkins or him. Mr. Hawkins will compile facts and questions for the meeting. Discussion ended and Superintendent Hawkins concluded his update.

Board Member, Steve Needham, updated those in attendance on School Board 101 training which he attended in Raleigh on January 7th and 8th (*Information Updates, D., School Board 101*). Mr. Needham said he had spent two days at School Board 101 in Raleigh. On Monday, Ed Dunlap welcomed the new board members; his presentation was lengthy but informative. Dr. Dunlap discussed the role of superintendents and specifically what superintendents do. Dr. Dunlap was followed by Leanne Winner who spoke on *Your Role as a Legislative Advocate for Public Education*. Mr. Needham said they need our suggestions and that he really enjoyed that session. He didn't realize how much time she spent on Capitol Hill. He discussed tax exemptions and that he learned schools are not exempt from sales tax. He noted that there are current efforts being made to get this exemption for schools.

Mr. Needham advised he completed his ethics training while at School Board 101 and that there were discussions led by attorneys as to the correct way to conduct meetings under the law. He said the second day continued with attorneys lecturing on education law in North Carolina. The second day ended around 3:30 p.m. Mr. Needham said he appreciated the board's help and thanked Mr. Wilson for traveling with him to School Board 101. Mr. Needham had handouts he received while at School Board 101 so that he could share the information with fellow board members.

Action Agenda items were as follows:

IV. Action Agenda

- A. New and Revised Policies
(Education for Pregnant and Parenting Students, Chapter D, Section 4.6.1)
(Prohibition Against Discrimination, Harassment and Bullying, Chapter D, Section 4.6)
(Homebound Program, Chapter C, Section 6.3)

- B. Deleted Policy
(Superintendent Hawkins will present Smoking and Use of Tobacco Products, Chapter A, Section 2.8 for deletion from policy manual. Policy has been superseded by 100% Tobacco Free School Policy, Chapter A, Section 2.8.1.)

Superintendent Hawkins said he was presenting policies for review and recommendation (*Action Agenda, A., New and Revised Policies*). Policies were discussed. He told the Board that the ACLU of North Carolina and Adolescent Pregnancy Prevention Campaign of North Carolina were compiling information regarding educational accommodations that were being offered to pregnant and parenting students in North Carolina's public schools. These accommodations were required by *N.C. General Statutes 115C-375.5* and *Title IX* of the federal Educational Amendments Act. He advised that policy entitled *Education for Pregnant and Parenting Students, Chapter D, Section 4.6.1* is new and will provide for pregnant and parenting students as is mandated. Superintendent Hawkins said *Prohibition against Discrimination, Harassment and Bullying, Chapter D, Section 4.6* prohibits against harassment and bullying and that the suggested revisions add language to include custodial parents. Policy entitled *Homebound Program, Chapter C, Section 6.3* has been revised to include pregnancy or medical issues with which custodial parents are faced. Superintendent Hawkins recommended that the policies, revised and new, be tabled for 30 days during which time policies will be considered for adoption. Motion was made by Mr. White, seconded by Mr. Needham to table the revised and new policies for a period of 30 days. There was no further discussion. All voted ayes, none opposed and the motion so carried. The Board asked that the change in law be crossed referenced on the policies. Attorney Leidy said the cross reference was noted.

Superintendent Hawkins presented *Smoking and Use of Tobacco Products, Chapter A, Section 2.8* for deletion from policy manual because the policy had been superseded by *100% Tobacco Free School Policy, Chapter A, Section 2.8.1. (Action Agenda, B., Deleted Policy)*. Superintendent Hawkins said last year when the Board reviewed the policy manual, Chapter A, Section 2.8 should have been deleted. It appears it was overlooked and he is now recommending that Chapter A, Section 2.8 be tabled for 30 days for deletion. Motion was made by Mr. White, seconded by Ms. Jones to table the policy for a period of 30 days for consideration of deletion. There was no further discussion. All voted ayes, none opposed and the motion so carried. The Board asked if Chapter A, Section 2.8.1 should be eliminated and re-numbered Section 2.8. Attorney Leidy said Chapter A, Section 2.8 will be deleted and Section 2.8.1 will remain numbered as is.

Superintendent Hawkins made the following recommendations for employment from Closed Session:

**CAMDEN COUNTY SCHOOLS
Board of Education Meeting
January 10, 2013**

EMPLOYMENT	POSITION	SITE	EFF DATE
Katlin Cartwright	Temporary 1 st Grade Teacher	GPS	01.11.13

ADDITIONAL EMPLOYMENT

James Riggs	Substitute Bus Driver		01.11.13
Chris McGee	PEP Grant PE Lead Teacher		
Jill Adams-Beyel	PEP Grant PE Lead Teacher		
Summer Sawyer	PEP Grant PE Lead Teacher		

Motion was made by Mr. White and seconded by Mr. Needham to approve employment recommendations as presented by Superintendent Hawkins. There was no discussion. All voted ayes, none opposed and the motion so carried.

Superintendent Hawkins announced the following:

RESIGNATION

Jean Sawyer	Health Occupations Teacher	CCHS	01.18.13
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RETIREMENT

Paula Mickey Director of Personnel Administration 05.31.13

There were no announcements on the agenda. Superintendent Hawkins advised the Board that just before the meeting tonight, he had received information from NCSBA regarding its Special Issues Seminar on February 21st and 22nd in Raleigh. He will put the information in Super Notes but wanted to make members aware of the upcoming event. Board Member White said he will attend.

There were no Other Business or Future Agenda Items on the agenda. However, Mr. Overton requested an item regarding the budget timeline. Also, he stated since new tests will be given next week, he would like an update on how the students performed. Superintendent Hawkins said he will make sure we report as much information as we have by the next board meeting.

Motion was then made by Mr. Wilson, seconded by Mr. White, to adjourn the Open Session meeting at 8:20 p.m. There was no discussion. All voted ayes and motion so carried.

Respectfully submitted this 7th day of February, 2013.



Christian Overton, Chairman



Melvin L. Hawkins, Secretary