

**Camden County Board of Education
Camden County High School Media Center
July 9th, 2015**

The Camden County Board of Education met in regular session on July 9th, 2015, in the media center at Camden County High School. Board Members in attendance were: Christan Overton, Chairman, Steve Needham, Vice-Chairman, Members Chris Wilson, Jason Banks and Sissy Aydlett, Superintendent Melvin Hawkins and Attorney John Leidy. Student Board Member Janah Hassell was not in attendance. Others who attended the meeting and signed the guest register were Corinne Saunders (*The Daily Advance*), Sally Norfleet, Vallerie S. Jacocks, Faye Perry and Anita Cuthrell.

The meeting was called to order by Christian Overton, Chairman, at 6:32 p.m. Mr. Overton asked Board Members if there were any changes or additions to the July Closed Session agenda. Each member was polled. Mr. Needham said he would like to add an item to discuss bullying. Mr. Needham was asked if the bullying involved a student or a staff member. He said it involved both a student and a staff member. Mr. Overton added a personnel item to discuss the Superintendent's evaluation. Ms. Aydlett said she had been approached regarding the use of Camden Middle School's athletic fields. Superintendent Hawkins said the use of facilities and fields would be discussed during Open Session's *Information Update A*. He said the discussion would include the application process for use of facilities or fields and county and school contacts who handle arrangements and assignments of facilities and fields. Mr. Needham asked if he needed to recuse himself from voting on the Memorandum of Understanding since he was a member of the APFO committee. Attorney Leidy told Mr. Needham he did not have to recuse himself because he was not in a position to personally gain from any Board action with regard to the MOU. There were no other changes or additions to the July Closed Session agenda. Motion was made by Ms. Aydlett to approve the amended Closed Session Agenda. Mr. Needham seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

Upon motion from Mr. Needham, seconded by Ms. Aydlett, the Board of Education entered Closed Session at 6:38 p.m. pursuant to N.C.G.S. §143-318.11(a)(1), (3) and (6) in order to approve closed session minutes, and to discuss confidential student matters; to discuss confidential personnel matters; and to confer with the Board Attorney and preserve the attorney-client privilege.

The Board returned to Open Session. At 7:54 p.m., Mr. Overton called the meeting to order.

Mr. Overton asked Board Members if there were any changes or additions to the July Open Session agenda. Each member was polled. Superintendent Hawkins added *Action Agenda, Item A. and B., Immunization and Health Requirements for School Admission*. He said NCSBA Policy Services had made him aware of changes in the North Carolina Administrative Code effective July 1, 2015 which expanded and modified existing vaccine requirements for young children and adolescents. As a result, two of our current policies, *Chapter D, Section 2.1 and Chapter D, Section 2.2 and Chapter D, Section 2.2 (Reg.)* needed to be revised, updated or deleted. There were no other additions, deletions or changes to the July Open Session Agenda. Motion was made by Mr. Needham to approve the amended Open Session Agenda. Ms. Aydlett seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

Mr. Overton welcomed those in attendance, followed by a moment of silence, as is Board custom.

Mr. Overton asked Superintendent Hawkins if any Camden resident asked to address the Board by way of the Public Comment opportunity. Superintendent Hawkins advised Mr. Overton that no guests had signed up for the public comment opportunity.

Superintendent Hawkins led the group pledge.

Following the pledge, Mr. Overton said Camden County Board of Education had invited Sheriff Tony Perry to the Board Meeting to give the Board the opportunity to thank Sheriff Perry and his office for all they did for our school system to protect our students and staff. He asked Sheriff Perry to join him at the podium. Mr. Overton said all school years present challenges and the 2014-15 year was no exception. He said some of those challenges were less significant than others – but were challenges all the same. He said Sheriff Perry modeled leadership when dealing with challenges and that was critical to resolution.

Mr. Overton also said we all knew that for the past couple of years, Highway 158 was being widened just outside our front door which was of great concern to us since we had young, inexperienced student drivers making their way to and from school basically at the same time each day during major road construction. Mr. Overton said Sheriff Perry was both visible and diligent with that situation and made sure his deputies closely monitored traffic around the schools.

Mr. Overton told Sheriff Perry that over the years we had learned that he left nothing to chance and his management and foresight were the cornerstones of his work ethic. He told Sheriff Perry that he and his office were to be commended; that Sheriff Perry kept our County and those of us who worked and lived in it safe with his guardianship. Mr. Overton continued by saying many people had moved to Camden over the past few years. He said the Board liked to believe that our successful school system was one reason – but Mr. Overton said he was certain that the low crime and sense of security in our County was the solace many families sought. He told Sheriff Perry that he was a resource for our school system; that Sheriff Perry was willing to offer assistance in any way he could on any given day. Mr. Overton said time and again Sheriff Perry had proven to be no further away than a phone call. Mr. Overton said we did not take Sheriff Perry's services lightly and our appreciation was immeasurable. He said we were of the opinion that our school system and his office had fostered a strong partnership. Mr. Overton said he thought we'd all agree that Camden was unique and for the most part had been shielded from the progression of negative activities and influences. He said the school system understood this protection didn't "just happen" and the Board was fully aware that his services were critical to the preservation of peace in Camden. Mr. Overton said that Sheriff Perry and his office had helped make Camden a place people wanted to live and go to school; where high standards were evident. In Mr. Overton's closing statements, he thanked Sheriff Perry for all he did on behalf of Camden County Board of Education, its students, staff and administrators. Mr. Overton read the Board Spotlight certificate to Sheriff Perry before presenting him with the certificate. He then gave Sheriff Perry the opportunity to address the Board. Sheriff Perry thanked the Board for recognizing him and his office. He said he too felt the School System and Sheriff's Office had fostered a strong partnership and he appreciated the opportunity to serve.

Mr. Overton asked Superintendent Hawkins if there was anyone to appear during Open Session. Superintendent Hawkins advised no requests had been received to appear during Open Session for the July meeting.

The Consent Agenda was presented as follows:

II. Consent Agenda

A. Approval of Minutes –

(Regular Session Minutes – June 11, 2015)

(Budget Work Session Minutes – June 25, 2015)

B. 3000 Policy Series

(NCSBA Policy Services 3000 Policy Series will be presented for Board discussion and or approval.)

- C. Field Trip/Transportation Request Form -
(Mark Harnly, Camden County High School Boys Basketball Coach, has submitted a request for students to travel to NC State University to attend a basketball camp. The group will depart on June 25th, 2015 and return on June 28th, 2015.)
- D. Field Trip/Transportation Request Form -
(Mark Harnly, Camden County High School Boys Basketball Coach, has submitted a request for students to travel to Mount Olive to attend Fellowship of Christian Athletes team camp. The group will depart on July 15th and return on July 17th, 2015.)
- E. Field Trip/Transportation Request Form -
(Summer Sawyer, Varsity Volleyball Coach, Camden County High School, has submitted a request for travel to Christopher Newport University, for students to attend a volleyball camp. The group will depart on July 17th, 2015 and return on July 19th, 2015.)

Motion was made by Ms. Aydlett to approve the Consent Agenda Items as presented. Mr. Wilson seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

Superintendent Hawkins discussed with Board Members the proposed amendments to the existing Facilities Use Memorandum of Understanding by and between Camden County and Camden County Schools (*Information Updates, A., Proposed Amendments to Facilities Use Memorandum of Understanding*). Superintendent Hawkins said the Memorandum of Understanding or MOU had been in effect for years regarding the use of facilities and athletic fields. He noted the MOU stipulated that the document would be updated annually. Regarding the first section of the MOU (*1. Purpose*), Superintendent Hawkins said that policies and procedures governing the use of facilities and athletic fields were in place so there was an understanding of the process to acquire use of facilities and fields and to make sure facilities and fields were well maintained. He reviewed the priority use and explained use by category. Superintendent Hawkins referred Board Members to *Page 3* and reviewed the yellow highlights, strike outs and revisions. He noted the requirement of insurance. Supervision of facility or field assignments was reviewed to make sure facilities or fields would not be double booked. It was noted that modifications to facilities or fields were prohibited without written authorization. Superintendent Hawkins discussed the process to be followed in case of inclement weather. He said he had spoken with County Manager Renshaw prior to tonight's Board Meeting and Mr. Renshaw advised no one on behalf of the County had recommended any other changes; that the County had approved with the deletions or revisions highlighted throughout the document. Superintendent Hawkins said that the provisions of the MOU had been the process all along. He noted that Camden County Schools had priority use and Camden County Schools must be finished with school activities before the facilities or fields would be turned over to other users.

Superintendent Hawkins recommended that Camden County Board of Education accept the MOU with revisions as presented at tonight's meeting. He said the MOU would be signed by Chairman Overton after a signed copy was received from the County. He said he would contact Mr. Renshaw to make him aware that Camden County Board of Education had accepted the MOU as revised. Mr. Overton said the Board had heard the Superintendent's recommendation and asked if there was a motion to accept his recommendation. Motion was made by Ms. Aydlett to accept the MOU as presented and discussed. There was discussion. Attorney Leidy said he had reviewed the MOU and was satisfied with the document; that his only recommendation was that references to Camden County Public Schools and Camden County Schools be changed to Camden County Board of Education to make sure that the Camden County Board of Education was properly insured. Superintendent Hawkins said he would communicate that request to the County. Mr. Overton said there was a motion on the floor to accept the MOU with revisions as presented, including Attorney Leidy's recommendation to change references from Camden County Public Schools and Camden County Schools to Camden County Board of Education. Motion was seconded by Mr. Needham. All voted ayes, none opposed and the motion so carried. Superintendent Hawkins concluded his presentation.

Mr. Overton introduced Vallerie Jacocks. Ms. Jacocks, Director of Data Management and At-Risk Programs reported to Board Members the unofficial discipline data for the 2014-2015 school year (*Information Updates, B., Unofficial Discipline Data Report*). Ms. Jacocks reviewed unofficial discipline data as follows:

Camden County Schools
*Unofficial Discipline Data Report
2014-2015 School Year

School	*Reportable Offense	*Violent Acts	*Impermissible Uses of Seclusion and Restraints	*Long-Term Suspensions >10 days*	*Short-Term Suspensions <10 days	"In-School Suspensions	*Alternative Learning Program Placements	Online Bullying Reports
GPS	0 (0)	0	0	0	8 (9)	0 (0)	0 (0)	0 (0)
CIS	0 (0)	0	0	0	25 (25)	37 (43)	0 (0)	0 (0)
CMS	1 (1)	0	0	0	10 (4)	29 (53)	2 (2)	6 (10)
CCHS	2 (3)	0	0	0	30 (28)	75 (57)	8 (5)	7 (2)
CTHS	3 (5)	0	0	0	5 (11)	26 (10)	4 (2)	3 (1)
TOTAL	6 (9)	0 (0)	0 (0)	0 (0)	78 (77)	167 (163)	14 (9)	16 (13)

() = 2013-2014 School Year Data

Ms. Jacocks asked if there were any questions or comments. Attorney Leidy said it was surprising that there were no Long-Term Suspensions. He said he didn't think he had seen a school with no Long-Term Suspensions before; he said that was a great statistic. Ms. Jacocks explained that there were students placed in an Alternative Learning Program; that there were offenses which had potential for long-term suspension. Mr. Leidy said he was glad that Ms. Jacocks had made that clarification. He explained that the law changed about three years ago which stipulated that when considering long-term suspension, the student must be offered the opportunity of an Alternative Learning Program. He also noted there are times when ALP is not appropriate. Superintendent Hawkins advised that no Board action was needed regarding this unofficial report. There were no questions and Ms. Jacocks concluded her report.

Superintendent Hawkins discussed with Board Members the applicant for the Student Board Member vacancy (*Information Updates, C., Student Board Member*). Superintendent Hawkins discussed the applicant selected for Junior Student Board Member who will begin her service in September. He said Sarah-Margaret Andrews had been selected. He said she was a rising junior and had outstanding credentials. Superintendent Hawkins reviewed some qualifying points such as she attends CamTech High School and is a participant in various academic and extracurricular activities such as Future Teachers of America, CamTech Interact Club, 4-H and Camden County High School Shooting Sports Teams, Camden County High School Marching Band and the Awesome 4-H Science Club. She had served as the secretary and treasurer for both shooting sports teams and bass drumline captain for the marching band. She is a member of Camden County's 2015 NCDOT Bridge Building Team that won first place at the regional level and second place at the state level. She is a member of the 2015 4-H Horticulture Team that placed first in the state competition and is advancing to the national level in October. She won first place in the Fleet Reserve essay contest for four consecutive years at the local level and has advanced to the regional level which includes many eastern states, taking third place twice and second place once. She was elected homecoming representative by her sophomore class at CamTech High School and is an upcoming inductee into the CamTech National Honor Society. Superintendent Hawkins said she will begin serving in the capacity of junior student board member at the September meeting. He said no action was required from the Board. There were no questions and Superintendent Hawkins concluded his discussion.

The Action Agenda was amended to include:

IV. Action Agenda

A. New Vaccine Requirements

(Superintendent Hawkins will review two policies received from NCSBA Policy Services regarding new vaccine requirements.)

Superintendent Hawkins told Board Members he added this Action Agenda Item to discuss and recommend two updated policies and one regulation (*Chapter D, Section 2.1, Chapter D, Section 2.2 and Chapter D, Section 2.2 (Reg.)*). He said copies of the updated policies and regulation were in the packet they received tonight and that the revisions were required by law. Superintendent Hawkins said the updates were prepared by North Carolina School Board Policy Services (NCSBA Policy Services) and reflected new vaccine requirements effective July 1, 2015. NCSBA Policy Services suggested since the rule changes were already in effect and were not widely publicized in advance, that the Board amend its policies as soon as possible. Superintendent Hawkins said this was one of the many reasons why it was good to have NCSBA Policy Services working on updating our policies. He said that the Board would soon receive the first half of the 4000 policy series but that the updated immunization policies needed to be in effect before school begins. Implementing these revisions by August would minimize misinterpretation of the current immunization requirements for school attendance among parents and school personnel. He noted that there were new requirements for immunizations which students have to have within 30 days from the date of entrance in school. Superintendent Hawkins said he recommended the updates to these policies as prepared by NCSBA Policy Services and that the policies be tabled for 30 days per Board policy. He said the regulation did not require Board approval but he included the regulation with the policies so that the Board would be aware that the regulation was no longer effective. He noted that he was recommending the revised policies using the current policy chapter and section information because that will not change until the 4000 series were adopted. Superintendent Hawkins said these policies would be an August agenda item for Board approval. Mr. Overton said the Board had heard the Superintendent's recommendation and asked if there was a motion to accept his recommendation. Motion was made by Ms. Aydlett to table the policy revisions/updates are prepared by NCSBA Policy Services for 30 days as per Board policy. Motion was seconded by Mr. Wilson. There was no discussion. All voted ayes, none opposed and the motion so carried.

Superintendent Hawkins recommended employment from Closed Session as follows:

**CAMDEN COUNTY SCHOOLS
Board of Education Meeting
July 9, 2015**

EMPLOYMENT	POSITION	SITE	EFFECTIVE DATE
Theresa Langton	Teacher	GPR	08.19.15
Lori Worthington	Teacher	CIS	08.19.15
Bryan Dunmire	Junior Leadership Program Instructor	CCHS	09.01.15

SUMMER EMPLOYMENT	POSITION	SITE	EFFECTIVE DATE
Racy Harrison	General Maintenance	C. O.	07.13.15 – 08.18.15

FALL COACHES	POSITION	SITE	EFFECTIVE DATE
Bruce Long	Interim Athletic Director	CMS	07.14.15
Scott Jones	Athletic Director	CCHS	
Chris McGee	Head Varsity Football	CCHS	
Thomas Gardner	Assistant Varsity Football	CCHS	
Jasper Sawyer	Assistant Varsity Football	CCHS	
Austin Ivins	Assistant Varsity Football	CCHS	
Matthew Sundberg	JV Head Football	CCHS	
Summer Sawyer	Head Varsity Volleyball	CCHS	
Chelsea Fleury	Assistant Varsity Volleyball	CCHS	
Michael Reaves	Head Cross Country	CCHS	
Chuck Leslie	Head Men's Soccer	CCHS	
Chaz Leslie	Assistant Men's Soccer	CCHS	
Jamie Jenkins	Head Varsity Cheerleading	CCHS	
Ashley Colson	Head JV Cheerleading	CCHS	

Motion was made by Mr. Wilson and seconded by Ms. Aydlett to approve employment recommendations as presented by Superintendent Hawkins. There was no discussion. All voted ayes, none opposed and the motion so carried.

Superintendent Hawkins announced the following transfer:

TRANSFER	POSITION	SITE	EFFECTIVE DATE
Kellie Berry	Teacher	From GPS to CIS	08.19.15

Superintendent Hawkins announced the following resignations:

RESIGNATIONS	POSITION	SITE	EFFECTIVE DATE
Victoria DeTample	Science Teacher	CCHS	06.19.15

Superintendent Hawkins made the following announcements:

VI. Announcements

A. Master Board Training

(The final two Master Board Training Sessions have been scheduled for Thursday, August 27, 2015 and September 24, 2015 at Camden Intermediate School from 5:30 pm – 9:30 p.m.in the Teachers Workroom)

There were no *Other Business or Future Agenda Items* on the agenda.

At 8:22 p.m., motion was made by Mr. Wilson, seconded by Ms. Aydlett, to return to closed session.

At 8:56 p.m., the Board returned from the second Closed Session at which time Superintendent Hawkins made a recommendation to hire Troy Leary as the Head JV Volleyball Coach. Mr. Wilson made a motion to accept the recommendation, which was seconded by Ms. Aydlett. There was no discussion. The Board voted four to one, with Mr. Needham opposing the motion. Ms. Aydlett then made a motion to return to Closed Session. The motion was seconded by Mr. Wilson and carried unanimously. The Board returned to Closed Session at 8:58 p.m.

The Board returned from the third Closed Session at which time Mr. Wilson made a motion to recess the meeting until July 13, 2015 at 6:30 p.m. at the Central Office. The motion was seconded by Dr. Banks. There was no discussion and the motion carried unanimously. The meeting ended at 10:42 p.m.

On July 13, 2015, Camden County Board of Education members reconvened from the July 9, 2015 Board Meeting at Central Office in the Superintendent's Office. Board Members in attendance were: Christian Overton, Chairman, Steve Needham, Vice-Chairman, Members Chris Wilson, Jason Banks and Sissy Aydlett.

The meeting was called to order by Christian Overton, Chairman, at 6:29 p.m.

Motion to reconvene the July 9th Open Session meeting was made by Mr. Needham and seconded by Dr. Banks. There was no discussion. All voted ayes, none opposed and the motion so carried.

Upon motion from Dr. Banks, seconded by Mr. Needham, the Board of Education entered Closed Session at 6:30 p.m. pursuant to N.C.G.S. §143-318.11(a)(1), and (6) in order to prevent the disclosure of information that is privileged or confidential and to discuss confidential personnel matters.

The Board returned from Closed Session at 8:10 p.m.

At 8:11 p.m., motion to adjourn Open Session was made by Ms. Aydlett and seconded by Dr. Banks. There was no further discussion. All voted ayes, none opposed and the motion so carried.

Respectfully submitted this 13th day of August, 2015



Christian Overton, Chairman



Melvin L. Hawkins, Secretary