

**Camden County Board of Education  
Camden County High School Media Center  
November 9<sup>th</sup>, 2017**

The Camden County Board of Education met in regular session on November 9<sup>th</sup>, 2017, in the Media Center at Camden County High School. Board Members in attendance were: Christian A. Overton, Chairman, Jason Banks, Vice-Chairman, Board Members Kevin Heath, Chris Wilson and Sissy Aydlett, Student Board Members Bladen Harnly and Daniel Nadj, Superintendent Joe Ferrell and Board Attorney John Leidy. Others who attended the meeting and signed the guest register were Larry Broyles, Ruth B. Broyles, Abby Broyles, Lynori Griffin, Freddice Harvey, Emily Broyles, Fran Gantt, Cris Fields, Marianne Russell, Nicole Reaves, Chris Whitehurst, Daniel Nadj, Ina D. Lane, Angela Noblitt, Jennifer Lilly, Billie Berry, Timothy T. Lazar, Joe Passante, Brian Perry, Faye Perry, Keisha Dobie and Anita Cuthrell.

The meeting was called to order by Chairman Overton at 6:30 p.m. Mr. Overton asked Board Members if there were any additions, deletions, or changes to be made to the November Closed Session Agenda. Each member was polled. Mr. Overton added one topic for discussion to Personnel. There were no other additions, deletions, or changes made to the November Closed Session agenda. Motion was made by Mr. Heath to approve the amended Closed Session Agenda. Dr. Banks seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

The Board entered Closed Session at 6:33 p.m. in order to approve Closed Session minutes; discuss confidential student matters; discuss confidential personnel matters; and to confer with the Board attorney regarding matters within the attorney-client privilege and preserve that privilege, all pursuant to N.C.G.S. § 143-318.11(a)(1), (3) and (6). Motion was made by Mr. Heath to enter Closed Session. Dr. Banks seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

The Board returned to Open Session.

At 7:30 p.m., Mr. Overton called the meeting to order.

Mr. Overton asked Board Members if there were any additions, deletions, or changes to be made to the November Open Session Agenda. Each member was polled. Mr. Overton added *Action Agenda Item E, SRO Position Request* for discussion. There were no other additions, deletions, or changes made to the November Open Session Agenda. Motion was made by Mr. Wilson to approve the amended Open Session Agenda. Ms. Aydlett seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

Mr. Overton welcomed those in attendance, followed by a moment of silence, as is Board custom.

Mr. Overton asked Superintendent Ferrell if any Camden County resident had asked to address the Board by way of the Public Comment opportunity. Superintendent Ferrell advised Mr. Overton that no guest had signed up for the public comment opportunity.

Mr. Overton introduced Grandy Primary students Lila Meredith, Sophia Larken and Drew Beckner. The students led the group pledge. Afterwards, Chairman Overton presented the students with certificates of appreciation for leading the group in recitation of the pledge.

Following the pledge, Mr. Overton asked Emily Broyles and Lynori Griffin to join him. He said Emily was a senior and Lynori was a junior at Camden County High School and they were being spotlighted because they were drum majors who represented the entire leadership team and philosophy of the Marching Bruins. He said this year marked the second consecutive time the Marching Bruins were selected as the Band of The Day at the Edenton Peanut Festival. The Marching Bruins followed up that win a week later by having the highest score of all bands at the Pasquotank High School contest sponsored by the US Bands Association. The Marching Bruins' score was easily within the top 10 bands nationwide on that same weekend.

Mr. Overton said while these statistics made 2017 a banner year for the program, they could never truly measure the impact the leadership team had upon the members of the Marching Bruins. He said several times this season other staff members, students and community members had noted how our student leaders made the program run smoothly, instill personal responsibility with our members, and insure every student in the organization held themselves to the highest possible standards. Mr. Overton said Mr. Whitehurst, the Band Director, said that "excellence is who we are in everything we do and that mantra is represented at its highest level within our drum majors and student leaders".

Mr. Overton told Emily and Lynori that it was obvious they had made significant contributions to the band program and its members and their actions had impacted the band's success. He told them their influence had most likely inspired others to take on leadership roles and the example they had set for others had proven to be a powerful tool. On behalf of Camden County Board of Education, Mr. Overton thanked them for the example they were to all of us. He then read the spotlight certificates to Emily and Lynori. Following the presentation of the Spotlight certificates, pictures were taken of Emily, Lynori and Mr. Overton.

Mr. Overton said for the next spotlight he would like to ask Timothy Lazar, Principal of Grandy Primary School, Billie Berry, Principal of Camden County High School, and Jennifer Lilly and Angela Noblitt, teachers at Camden Early College High School to join him. He said Ms. Davis was unable to attend the meeting but had asked Jennifer Lilly and Angela Noblitt to represent Camden Early College.

Mr. Overton said Dr. Ferrell had recently received a letter of congratulations from our State Superintendent, Mark Johnson. He said Mr. Johnson sent Dr. Ferrell a letter explaining three schools in the Camden County School district had been recognized for achieving and exceeding expected academic growth. He said the schools that were being recognized were Grandy Primary School, Camden County High School and Camden Early College High School and Mr. Johnson had sent a growth award certificate for the 2016-2017 school year for each school to display. Mr. Overton said in addition to displaying the certificates, each school could obtain a website badge graphic that could be used on the school's website or on printed material such as banners or t-shirts. He said the graphic was considered a badge of honor.

Mr. Overton said State Superintendent Johnson said the awards represented an impressive amount of hard work by students and educators and asked that each school being recognized know that he and the entire staff at the Department of Public Instruction sent their appreciation and congratulations.

On behalf of Camden County Board of Education, Mr. Overton thanked the principals and their staff for their commitment to our students. He said education was ignited by inspiration and thanked the named principals for the flames they had inspired and for keeping kids first in education.

He then read the growth award certificates. Following the presentation of the certificates, pictures were taken of principals and Mr. Overton.

For the final spotlight, Mr. Overton said this year, Grandy Primary School's Annual Fall Festival was held on Saturday, October 21<sup>st</sup>. He said everyone knew it was one of the biggest fundraisers in our school district. He said the event not only raised money for students but it also united the Camden community. He said many volunteers and contributions made the event successful and Grandy was extremely grateful for all the community support and the many donations it received. Mr. Overton said this year, there were some new games, much anticipated pony rides, bounce houses, and the always popular auction baskets. But he said many of us did not see the hard work and effort that went on behind the scenes to make this event possible.

Mr. Overton said planning for the next Fall Festival began as soon as the most recent Fall Festival was over. He said letters needed to be written to large companies, and fundraising started early. Months before the event, several meetings were held and then organizing the event began. He said new games had to be made, prizes had to be ordered, baskets had to be wrapped, and many trips to Sam's Club had to be made. Although the event lasted for only four hours, there were countless hours of planning required to make the festival the special event it had always been. But he said there was no army of volunteers who made the event successful. In fact, from this year's small group of volunteers who helped, there were three who consistently and continuously worked to be sure what needed to be done - got done. He said Grandy had affectionately dubbed them the "rookies" and the "veteran". All agree their dedication made it possible for Grandy to continue the tradition of having a festival for the children in our county. And once again, thousands of dollars were raised for the students of Grandy Primary School. Mr. Overton said Mr. Lazar was extremely grateful for the dedication of parent volunteers and Camden County Board of Education recognized the importance of volunteers. Mr. Overton said the Board would like to recognize Mrs. Candice Beckner (veteran), and Mrs. Jamie Meredith and Mrs. Justine Rhodes, the two rookies. He said Ms. Meredith was Grandy's PTO President and Ms. Rhodes was Grandy's PTO Treasurer. Mr. Overton told them, their volunteer service did many things. It had generated thousands of dollars which would directly benefit Grandy's students and it inspired others to make the commitment to volunteer their time to a worthy cause. He told them they had reminded the community that there was no greater gift than the giving of one's self. He then read the spotlight certificates. Following the presentation of the Spotlight certificates, pictures were taken.

Mr. Overton asked Superintendent Ferrell if there was anyone to appear during Open Session. Superintendent Ferrell told Mr. Overton no one had requested to appear before the Board during Open Session for the November meeting.

The Consent Agenda was presented as follows:

**II. Consent Agenda**

*The following items are recommended for approval by consent of the Board:*

- A. Approval of Minutes  
*(Regular Session Minutes – October 12, 2017)*
- B. Budget Amendments
- C. 8000 Policy Series
- D. Revised Policy
  - *Board Member Compensation and Expenses, Policy Code 2130*
- E. Field Trip/Transportation Request Form -  
*(Sarah Schmuck, CCHS Agriculture teacher, submitted a Travel Request Form for the FFA Veterinary Science Team members to attend the FFA State Veterinary Science Competition in Raleigh, North Carolina. The group will depart on Friday, November 10<sup>th</sup> and will return on Saturday, November 11<sup>th</sup>, 2017.)*
- F. Field Trip/Transportation Request Form -  
*(Mark Harnly, CCHS Athletic Director, submitted a Travel Request Form for the Cross Country Track Team to travel to Kernersville, North Carolina to participate in the Cross Country State Championship competition. The group will depart on Friday, November 3<sup>rd</sup> and will return on Saturday, November 4<sup>th</sup>, 2017.)*

Budget Amendments were as follows:

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 9<sup>th</sup> day of November 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2018.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		62,175.54
5200	Special Instructional Programs	309.54	
5300	Alternative Instructional Prog.	78,254.00	
5400	School Building Administration	4,215.00	
5800	School Based Support Services	420.00	
6300	Alternative Inst. Supp. Serv.	300.00	
Explanation:			
Total Appropriation in Current Budget		\$ 13,856,434.00	
Amount of <b>Increase/Decrease</b> of Above Amendment		21,323.00	
Total Appropriation in Current Amended Budget ....		\$ 13,877,757.00	

<p>Passed by majority vote of the Board of Education of Camden County on the 9<sup>th</sup> day of November 2017.</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p>
<p>_____ Chairman, Board of Education</p>	<p>_____ Chairman, Board of County Commissioners</p>
<p>_____ Secretary, Board of Education</p>	<p>_____ Clerk, Board of County Commissioners</p>

BUDGET AMENDMENT  
November 9, 2017

1. State Public School Fund

- A. We have reviewed this program and transfer funds to cover expenses within the program. We request your approval of the following amendment.

Classroom Teacher

5110.001.121	Salary – Teacher	\$ -	61,045.17
5260.001.221	Emp Retirement Costs	+	1.97
5260.001.231	Emp Hosp Ins Costs	+	41.57
5330.001.121	Salary – Teacher	+	43,701.00
5330.001.129	Salary – Pay Differential	+	300.00
5330.001.211	Emp Soc Sec Costs	+	5,147.00
5330.001.221	Emp Retirement Costs	+	7,538.00
5330.001.231	Emp Hosp Ins Costs	+	<u>4,316.00</u>
Total – Classroom Teacher		\$ +	.00

- B. We have reviewed this allotment and must transfer funds within the allotment to meet the needs of the program. We request your approval of the following amendment.

Non-Instructional Support

5110.003.162	Substitute Pay	\$ -	930.00
5210.003.162	Substitute Pay	+	246.00
5210.003.211	Emp Soc Sec Costs	+	20.00
5330.003.162	Substitute Pay	+	412.00
5330.003.211	Emp Soc Sec Costs	+	32.00
5810.003.162	Substitute Pay	+	200.00
5810.003.211	Emp Soc Sec Costs	+	<u>20.00</u>
Total – Non-Instructional Support		\$ +	.00

- C. We have received funds for Principal bonus pay and must increase our budget to reflect these funds. We request your approval of the following amendment:

Test Result Bonus (AP/IB, CTE, Principal)

5410.048.180	Bonus Pay	\$ +	4,000.00
5410.048.211	Emp Soc Sec Costs	+	<u>306.00</u>
Total – Test Result Bonus (AP, IB, CTE, Principal)		\$ +	4,306.00

BUDGET AMENDMENT  
State Public School Fund  
November 9, 2017, Page 2

- D. We have reviewed this area of the budget and must transfer funds to cover expenses. We request your approval of the following amendment.

Transportation of Pupils

6550.056.171	Salary – Driver	\$	-	43,700.00
6550.056.311	Contracted Services		+	4,000.00
6550.056.312	Workshop Expenses		+	500.00
6550.056.319	Other Professional & Tech Services		+	3000.00
6550.056.321	Electrical Services		+	1,000.00
6550.056.326	Contracted Repairs & Maintenance		+	700.00
6550.056.411	Supplies & Materials		+	3,000.00
6550.056.422	Repair Parts		+	5,000.00
6550.056.423	Gas/Diesel Fuel		+	25,000.00
6550.056.461	Pur of Non-Cap Equipment		+	1,000.00
6550.056.462	Pur on Non-Cap Comp Hdwe		+	500.00
6551.056.172	Salary – Driver Overtime Pay		+	60.00
6551.056.231	Emp Hosp Ins Costs		-	<u>60.00</u>
Total – Transportation of Pupils		\$	+	.00

- E. We have reviewed this area of the budget and find that we must transfer funds within the program. We request your approval of the following amendment.

Classroom Materials & Supplies

5110.061.411.304	Instructional Supplies	\$	-	2,500.00
5110.061.418.304	Comp Software & Supplies		+	1,500.00
5110.061.462.304	Pur of Non-Cap Comp Hdwe		+	1,000.00
5110.061.411.308	Instructional Supplies		-	1,000.00
5110.061.418.308	Comp Software & Supplies		+	800.00
5810.061.411.308	Instructional Supplies		+	<u>200.00</u>
Total – Classroom Materials & Supplies		\$	+	.00

- F. We have reviewed this program area and must transfer funds to cover the needs within this program area. We request your approval of the following amendment.



At- Risk Program

5310.069.411...03	Instructional Supplies	\$ +	3,638.00
5350.069.142...03	Salary – Teacher Assistant	+	7,300.00
5350.069.211...03	Emp Soc Sec Costs	+	500.00
5350.069.221...03	Emp Retirement Costs	+	1,100.00
5400.069.231...03	Emp Hosp Ins Costs	+	600.00

BUDGET AMENDMENT  
State Public School Fund  
November 9, 2017, Page 3

5420.069.116...03	Salary – Asst. Principal	-	13,438.00
6300.069.312...03	Workshop Expenses	+	300.00
5330.069.167...04	Salary – TA as Sub	+	70.00
5330.069.418...04	Computer Software & Supplies	+	22,000.00
5330.069.121...05	Salary – Summer School Teacher	-	10,000.00
5330.069.142...05	Salary – SS Teacher Assistant	-	3,000.00
5330.069.211...05	Emp Soc Sec Costs	-	900.00
5330.069.221...05	Emp Retirement Costs	-	2,200.00
5330.069.411...05	Instructional Supplies	-	1,700.00
5420.069.116...05	Salary – Assistant Principal	-	<u>4,270.00</u>

Total – At Risk Programs \$ + .00

G. We have reviewed this program area and must increase our budget to reflect funds received for the 2017-18 fiscal year. We request your approval of the following amendment.

School Connectivity

6400.073.462 Pur of Non-Cap Comp Hdwe \$ + 17,017.00

Total – School Connectivity \$ + 17,017.00

3100.000 Revenue – State Public School Fund \$ - 21,323.00

Passed by majority vote of the Board of Education of Camden County on the 9<sup>th</sup> day of November, 2017.

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Chairman, Board of Education

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Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Federal Grant Fund

The Camden County Board of Education at a meeting on the 9<sup>th</sup> day of November 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2018.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	42.92	
5200	Special Instructional Programs	429.76	
5300	Alternative Instructional Prog.	.16	
8100	Pmts to Other Local Govt. Units		189.23
8200	Unbudgeted Funds		283.61
Explanation:			
	Total Appropriation in Current Budget	\$	629,144.40
	Amount of Increase/Decrease of Above Amendment	+	.00
	Total Appropriation in Current Amended Budget ....	\$	629,144.40

<p>Passed by majority vote of the Board of Education of Camden County on the 9<sup>th</sup> day of November 2017.</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20 ____.</p>
<p>_____ Chairman, Board of Education</p>	<p>_____ Chairman, Board of County Commissioners</p>
<p>_____ Secretary, Board of Education</p>	<p>_____ Clerk, Board of County Commissioners</p>

BUDGET AMENDMENT  
November 9, 2017

3. Federal Grant Fund

- A. We have received our sales tax refund from the prior year and must increase our budget to reflect the receipt of these funds. We request your approval of the following amendment.

Career & Technical Ed Program

Project #18-017-150

5120.017.411	Instructional Supplies	\$	+	42.92
8100.017.392	Indirect Costs		+	1.33
8100.017.472	Sales & Use Tax Refund		-	<u>44.25</u>
Total – Career & Technical Ed Program		\$	+	.00

- B. We have reviewed our budget and find that we must adjust our budget to match the needs of the program. We request your approval of the following amendment.

IASA Title I Basic Program

Project #18-050-150

5330.050.162	Substitute Pay	\$	+	1,500.00
5330.050.163	Substitute Pay		-	1,500.00
5330.050.231	Emp Hosp Ins Costs		+	.16
8200.050.399	Unbudgeted Funds		-	<u>.16</u>
Total – IASA Title I Basic Program		\$	+	.00

- C. We have reviewed our budget and must adjust our budget to meet the needs of our staff payroll and benefits. We request your approval of the following amendment.

IDEA VI-B Handicapped

Project #18-060-150

5210.060.121	Salary – Teacher	\$	+	220.00
5210.060.211	Emp Soc Sec Costs		+	16.83
5210.060.221	Emp Retirement Costs		+	37.69
5210.060.231	Emp Hosp Ins Costs		+	.40
8100.060.392	Indirect Costs		+	8.53
8200.060.399	Unbudgeted Funds		-	<u>283.45</u>
Total – IDEA VI-B Handicapped		\$	+	.00

BUDGET AMENDMENT

Federal Programs Fund

November 9, 2017, Page 2

- D. We have reviewed this area of the budget and must adjust our budget to reflect the receipt of the prior year sales tax refund. We request your approval of the following amendment.

IDEA VI-B – Targeted Assistance

Project #18-118-150

5210.118.312	Workshop Expenses	\$	+	30.49
8100.118.472	Sales & Use Tax Refund		-	<u>30.49</u>
Total – Preschool Child Find Funds		\$	+	.00

- E. We have reviewed this area of the budget and must adjust our budget to reflect the receipt of the prior year sales tax refund. We request your approval of the following amendment.

Preschool Child Find Funds

Project #18-119-150

5240.119.411	Instructional Supplies	\$	+	124.35
8100.119.472	Sales & Use Tax Refund		-	<u>124.35</u>
Total – Preschool Child Find Funds		\$	+	.00

Passed by majority vote of the Board of Education of Camden County on the 9<sup>th</sup> day of November, 2017.

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Chairman, Board of Education

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Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 9<sup>th</sup> day of November, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2018.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	19.00	
6400	Technology Support Services	588.00	
6600	Financial & Human Res. Services		607.00
<b>Explanation:</b>			
	Total Appropriation in Current Budget	\$	457,420.00
	Amount of Increase/Decrease of Above Amendment		.00
	Total Appropriation in Current Amended Budget ....	\$	457,420.00

Passed by majority vote of the Board of Education of Camden County on the 9<sup>th</sup> day of November 2017.

\_\_\_\_\_  
 Chairman, Board of Education

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 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

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 Chairman, Board of County Commissioners

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 Clerk, Board of County Commissioners

BUDGET AMENDMENT  
November 9, 2017

8. Other Local Current Expense Fund

- A. We have reviewed this area of the budget and must transfer funds within the program area to meet the needs in the budget. We request your approval of the following amendment.

Computer Tech

5110.905.462	Pur of Non-Cap Comp Hdwe	\$	+	19.00
6400.905.332	Travel		+	500.00
6400.905.422	Repair Parts & Materials		+	88.00
6610.905.311	Contracted Services		-	<u>607.00</u>
Total – Computer Tech		\$	-	.00

Passed by majority vote of the Board of Education of Camden County on the 9<sup>th</sup> day of November, 2017.

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Chairman, Board of Education

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Secretary, Board of Education

Motion to approve the Consent Agenda was made by Ms. Aydlett. Mr. Wilson seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

Ina Lane, Director of Secondary Education, presented to Board Members the student internet access/student owned device survey results (*Information Updates A., Technology Survey Results*). Ms. Lane referred Board Members to Information Updates A in the board packet. She said the attachment included the breakdown of data from each high school as well as the combined percentages of both schools. She said the individual data from each of the two schools was comparatively similar. Therefore, she discussed the combined results as follows:

- Approximately 570 surveys were sent home to Camden County High School (CCHS) and Camden Early College High School (CECHS) students
- 334 were returned at a rate of 59% which places the results well within the reliability range
- The survey asked for questions
- The response rate based on grade level was:
  - 30% Grade 9
  - 31% Grade 10
  - 16% Grade 11
  - 23% Grade 12
- What type of technology devices does your student have access to at home?
  - 91% have smart phones
  - 49% have access to tablets
  - 35% have access to desktop computers
  - 77% have access to laptops
  - 8% have access to Chromebooks
- If given an option to use a laptop or Chromebook device at school and at home for school work, which do you prefer?
  - 39% opted to lease
  - 35% wished to use their own devices
  - 26% opted to use school-owned devices at school only
- What type of Internet service do you have at home? (This was the best news of the survey.)
  - 38% said they had DSL
  - 30% said they had cable service
  - 20% said satellite service
  - 9% said hot spots
  - And only 3% which was 10 out of 334 students said no Internet service

There was a lengthy discussion regarding the survey results. There was discussion as to when to implement the plan to lease devices to students. Ms. Lane said she would like to wait until the beginning of next year before making any purchases. She said the school system had purchased about \$40,000 of electronic devices in the past and those devices quickly become obsolete. She said she wanted to make sure the best technology was being purchased for the best use for our students. She said she did think every student should have a device available and should have one available to check out and take home to use. She said as long as students have access to devices, we could finish out the school year and begin with implementation next year. Ms. Aydlett asked Mr. Berry what he thought. He discussed the number of devices already owned by students and the number of students who would want to lease a device. He was not in favor of waiting until next year. There was discussion about the lease agreement and the responsibility that the parent/student would assume when leasing a device.



Mr. Overton asked Mr. Passante when he could order devices and have the devices on hand. There was discussion regarding the order process and it was clarified that the plan would begin with making devices available to 9<sup>th</sup> Grade students and moving forward from there. The Board would like to see inventory. Dr. Ferrell said he agreed that there should be a solid plan when putting devices in the hands of students. He would like to have conversations with administrators to get additional information and bring more information to next month's board meeting. The Board agreed to wait for additional information at the December meeting.

Superintendent Ferrell discussed with Board Members the SAT Report for 2016-2017 (*Information Updates B., SAT Reports*). He said the SAT Report was good news to share for Camden County Schools. He said the students who took the SAT college entrance exam in Camden for 2016-2017 had a combined average math and reading score of 1,115. Our students scored higher than the state and national average. The state average was 1,074 and the national average was 30 points less than the state's. Superintendent Ferrell asked if there were any questions regarding the 2016-2017 SAT Report. There were no questions regarding the 2016-2017 SAT Report.

Superintendent Ferrell discussed with Board Members the possibility of scheduling interviews for those firms that submitted qualifications with regard to construction of the proposed new high school (*Information Updates C., Architect Interviews*). He told the Board Members he needed direction for the next step in the process regarding the three architect firms that had submitted qualifications. He recommended the Board chose a firm to go with or get interviews set up. Mr. Heath asked if it was necessary to interview all three firms. There was discussion. Superintendent Ferrell explained if interviews were scheduled, it would be a relative short process. He said the interviews would probably be 20 to 30 minutes; that the presentation should provide information in addition to the information provided in the qualifications already received. There was discussion regarding HBA and the fact that the firm had been used for both the high school and the middle school. Mr. Wilson said HBA had done a good job; that the firm had produced work that was on time and he believed they had our interest at heart. A brief discussion continued. Mr. Overton asked if there was a consensus to interview or not interview. Motion was made by Mr. Wilson to select HBA Architecture & Interior Design, Inc. for the proposed high school project. Motion was seconded by Mr. Heath. There was no discussion. All voted ayes, none opposed and the motion so carried.

Superintendent Ferrell discussed with Board members agenda topics for the December Joint Meeting with Commissioners tentatively scheduled on December 4<sup>th</sup>, 2017 (*Information Updates D., December Joint Meeting Agenda*).

He told Board Members he had been in touch with Stephanie Humphries, Interim County Manager and that they had a conversation about the joint meeting with County Commissioners and the Board of Education. It was Ms. Humphries impression that the Commissioners were in favor of having a joint meeting. The meeting had been tentatively set and agenda items were needed. He said he had reviewed the joint meeting agendas going back a few years to see past topics of discussion. Mr. Overton asked Superintendent Ferrell if there was anyone from DPI who could come down and have a conversation with both boards about the grant award and give direction or tell us steps to take to better prepare us for the next process. He asked if there was someone who could physically attend the meeting. It was suggested that the commissioners be given a tour of the schools. The commissioners had been given the opportunity to tour in previous years. Mr. Overton asked if Dan Porter, Camden County Director of the Planning and Community Development Department, to discuss the APFO committee. Superintendent Ferrell said he would send copies of the last few agenda to generate other thoughts for agenda items. It was suggested that Larry Lawrence, Director of Camden County School Auxiliary Services Department, give an update on capital improvements. It was suggested that presentations be made by Faye Perry, Director of Finance and Andrea Lee, Director of Child Nutrition, also be included as agenda items. It was asked if Mike Ross, architect with HBA, could be present to discuss the best alignment to improve our opportunity of more funding. Mr. Leidy said that would be a good idea; that Mr. Ross had represented HBA at joint meetings before. It was discussed that Mr. Ross already had conceptual drawings of a previous design. Discussion concluded.

Mr. Overton reminded Board Members that the monthly fund summary was included in the board package (*Information Updates E., Financial Update*). He asked if there were any questions regarding the monthly financial summary. There were no questions regarding the monthly financial summary.

Mr. Overton introduced Senior Student Board Member, Bladen Harnly, and Junior Student Board member, Daniel Nadj who updated Board Members on student news and events (*Information Updates F., Student Board Members Update*). Mr. Harnly told Board Members there had been a smooth transition from fall to winter sports. He said the second nine weeks had started and students were working hard. He said the news of a possible new high school was good news. He said it would be great for students and asked if the Board would consider making a request that the auditorium and gymnasium be large enough to accommodate the entire student body. Ms. Aydlett asked Mr. Harnly if he would be willing to speak to both boards about the auditorium and gymnasium. He said he would be willing to do that if it would be helpful. It was asked who would host the joint meeting. Superintendent Ferrell said he would check to see who would host. Daniel Nadj agreed that it was important to have enough seating. He said he had to sit on the ground on several occasions. There were no questions and Mr. Harnly and Mr. Nadj concluded their updates.

Superintendent Ferrell reviewed with Board Members the School Resource Officer Program Memorandum of Understanding (MOU) (*Action Agenda A., Memorandum of Understanding*). He explained Action Agenda A was an updated MOU for the School Resource Officer (SRO). He said the MOU is renewed annually and there were no changes made to the document. Superintendent Ferrell recommended the Board approve the MOU as written so the document can be signed. Mr. Overton said the Board had heard the Superintendent's recommendation and asked if there was a motion to accept his recommendation. Motion was made by Mr. Wilson to approve the *Memorandum of Understanding School Resource Officer Program Camden County, North Carolina*. Motion was seconded by Ms. Aydlett. There was no discussion. All voted ayes, none opposed and the motion so carried.

Ina Lane, Director of Secondary Education, discussed with board Members the new Policy Code 2670, Business Advisory Council (*Action Agenda B., New Policy*). Ms. Lane said the purpose of the Business Advisory Council was to provide assistance from Local businesses to the Camden County Board of Education and the Camden Schools Career and Technical Education Program in identifying economic and workforce development trends as they relate to education and training, pathway development, and work-based learning opportunities.

She said specifics of the policy were as follows:

1. The Council must have at least nine members including the superintendent or designee, the CTE director, the President or designee of College of the Albemarle, and a principal. She said that left five representatives who should be selected from the following: business and industry owners, workforce development stakeholders, business and industry human resource directors, representatives from community based organizations, and parents of students enrolled in career and technical education courses. Ms. Lane noted nine member was a minimum; that the council could have as many as wanted.
2. The terms of the business and industry representatives are to begin January 1, 2018 and will be divided into four groups as equal in size as practicable to serve one to four year terms. After the initial terms expire all subsequent appointees will serve four year terms. At any time the council may decide to add more seats to the council by a two-thirds majority vote.
3. Individuals may submit statements of interest to serve on the council that will be reviewed by a committee of at least two council members will interview candidates. Preference will be given to residents of Camden County.
4. School employees, Board of Education Members, and council members are encouraged to recommend candidates.
5. The Council must operate according to the open meeting law. The superintendent shall provide a meeting space and necessary staff to assist the council. The number of meetings to be held annually and the by-laws of the Council are to be determined by the Council at the inaugural meeting.

6. The Council will report back to the Board of Education annually on recommendations for Career and Technical Education.

Ms. Lane said she had a list of possible candidates from their initial business advisory council meeting that was held in March, 2015. In addition, she said she would like to have any recommendations from the Board for possible candidates. Superintendent Ferrell recommended the Board table Policy Code 2670, Business Advisory Council, for the next board meeting or mandatory 30 days. Mr. Overton said the Board had heard the Superintendent's recommendation. He asked if there was a motion. Motion was made by Mr. Wilson for the Board to table Policy Code 2670, Business Advisory Council, for the next board meeting or mandatory 30 days. Motion was seconded by Mr. Heath. There was no discussion. All voted ayes, none opposed and the motion so carried.

Superintendent Ferrell discussed with Board Members the revised Policy Code 4400, Attendance (*Action Agenda C., Revised Policy*). He said currently under Paragraph B., Excused Absences, #7 read as follows:

*Participation in a valid educational opportunity, such as travel or service as a legislative or Governor's page, with prior approval from the principal*

Dr. Ferrell said the policy had been revised to continue #7 by adding the following language:

*Participation in any 4-H project will also be considered a valid educational opportunity. Prior to the date of participation in a 4-H project, the principal will be furnished with a list of student participants from the county extension agent and a letter from the parents requesting that the student be dismissed to participate in the 4-H project. Within five (5) days upon returning to school after participating, the student will present a written report to the appropriate teacher(s). At the discretion of the teacher(s), an oral report on an approved topic may also be present.*

Superintendent Ferrell recommended the Board table Policy Code 4400, Attendance, for the next board meeting or mandatory 30 days. Mr. Overton said the Board had heard the Superintendent's recommendation. He asked if there was a motion. Motion was made by Mr. Wilson for the Board to table Policy Code 4400, Attendance, for the next board meeting or mandatory 30 days. Motion was seconded by Mr. Heath. There was no discussion. All voted ayes, none opposed and the motion so carried.

Superintendent Ferrell discussed with Board Members the revised Policy Code 3460, Graduation Requirements (*Action Agenda D., Revised Policy*). He said currently under Section C. Additional Local Requirements, Item 2 stated:

*Students will be required to complete all components of the state's Graduation Project prior to graduation.*

Superintendent Ferrell said that requirement had been removed from the policy and no longer a requirement for graduation. He recommended the Board table Policy Code 3460, Graduation Requirements, for the next board meeting or mandatory 30 days. Mr. Overton said the Board had heard the Superintendent's recommendation. He asked if there was a motion. Motion was made by Mr. Wilson for the Board to table Policy Code 3460, Graduation Requirements, for the next board meeting or mandatory 30 days. Motion was seconded by Ms. Aydlett. There was no discussion. All voted ayes, none opposed and the motion so carried.

Mr. Overton discussed with Board Members the need of acquiring a second School Resource Office for Camden County Schools (*Action Agenda E., Second School Resource Officer*). He said Camden County Schools currently had one School Resource Officer (SRO) and he had five (5) campuses to cover. Mr. Overton said he would like to open discussion to look at the possibility of having two SROs funded. Mr. Wilson said he thought it was a good idea to add another SRO considering all the safety concerns schools were faced with. He said there was nothing more important than the safety of our children. Ms. Aydlett said she would like to see an additional SRO to cover the campuses. Mr. Heath discussed the distance between schools, for example, if the SRO was at the high school and was needed at the Middle School that would be a considerable distance if there was a crisis. There was discussion that there may be grants or other funding opportunities for such positions. The Board asked Superintendent Ferrell if he could contact Officer Lawrence and get direction on where to look for additional funding options. Mr. Wilson suggested the position be part-time if there were funding issues. It was suggested that Sheriff Perry be invited to attend the Joint Meeting to discuss the possibility. Dr. Banks suggested getting letters from the principals in support of additional SRO services. Mr. Overton said no action was needed at this time; that the discussion would continue as a future agenda item.

Superintendent Ferrell recommended the following employment as presented during Closed Session:

**CAMDEN COUNTY SCHOOLS  
Board of Education Meeting  
November 9, 2017**

<b>EMPLOYMENT</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
Tracie Brewton	Math Teacher	Camden Middle	December 11, 2017

<b>ADD'L EMPLOYMENT</b>	<b>POSTION</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
Lee Hysinger	From PT Business Teacher To FT Business Teacher	Camden Middle	January 22, 2018

<b>TUTOR</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
John Corcoran	PT Temporary EX Homebound Tutor		November 14, 2017 to February 28, 2018

<b>SUBSTITUTE</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
Mamie Jones	Substitute Bus Driver	Camden Co Schools	November 13, 2017
Jessica Kravchak	Substitute Teacher	Camden Co Schools	November 13, 2017

<b>COACHES</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
Jamie Jenkins	Winter Varsity Cheerleading	Camden Co High	
Ashley Kuno	JV Winter Cheerleading	Camden Co High	
Mark Harnly	Varsity Men's Basketball	Camden Co High	
Jasper Sawyer	Asst. Varsity Men's Basketball	Camden Co High	
Jasper Sawyer	JV Men's Basketball	Camden Co High	
Matthew Sundberg	Varsity Women's Basketball	Camden Co High	
Samuel Shaw, III	Asst. Varsity Women's Basketball	Camden Co High	
Ricki Furlong	Swimming	Camden Co High	
Jennifer Glass	Assistant Swimming	Camden Co High	
Melissa Packer	Assistant Soccer	Camden Middle	

Motion was made by Ms. Aydlett and seconded by Mr. Heath to approve employment recommendations as presented by Superintendent Ferrell. There was no discussion. All voted ayes, none opposed and the motion so carried.

Superintendent Ferrell announced the following resignations:

<b>RESIGNATIONS</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
Regina Gillikin	EC Teacher Assistant and Bus Driver	Camden Co High	October 24, 2017
Mamie Jones	Regular Bus Driver	Camden Co Schools	October 30, 2017
Kimberlee Forbes	Daycare Assistant	Grandy Primary	November 17, 2017
Lynn Needham	Substitute Teacher	Camden Co Schools	October 12, 2017
Lykisa McCoy	Science Teacher	Camden Middle	December 8, 2017

Superintendent Ferrell announced the following retirement:

RETIREMENT	POSITION	SITE	EFFECTIVE DATE
Mary Lou Scaffa	EC Teacher Assistant	Camden Intermediate	January 1, 2018

**VI. Announcements**

- A. NCSBA Annual Conference  
*(NCSBA Annual Conference is Monday, November 13, 2017 to Wednesday, November 15, 2017 at Sheraton Four Seasons in Greensboro, North Carolina)*

Mr. Overton said those attending the NCSBA Annual Conference would be leaving during the weekend to be at the conference on Monday.

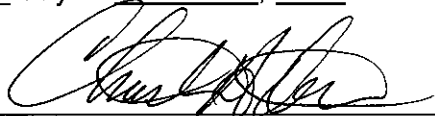
There were no *Other Business or Future Agenda Items* on the agenda.

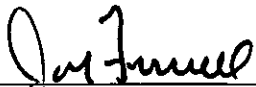
Mr. Overton asked if any Board Member had any Future Agenda Items for the November agenda. Mr. Wilson said he would like to add an agenda item to discuss grant writing personnel.

When there was no further discussion, Mr. Overton said he would entertain a motion to adjourn.

At 8:45 p.m., motion to adjourn Open Session was made by Mr. Wilson and seconded by Mr. Heath. There was no further discussion, all voted ayes and the motion carried unanimously.

Respectfully submitted this 4<sup>th</sup> day of December, 2017.

  
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Christian A. Overton, Chairman

  
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Dr. Joe Ferrell, Secretary