

**Camden County Board of Education
Camden County High School Media Center
February 21st, 2019**

The Camden County Board of Education met in regular session on February 21st, 2019, in the Media Center at Camden County High School at 6:00 p.m. Board Members in attendance were: Christian Overton, Chairman, Jason Banks, Vice-Chairman, Board Members Sissy Aydlett, Kevin Heath, and Chris Purcell, Superintendent Joe Ferrell, and Board attorney Will Norrell. Daniel Nadj, Senior Student Board Member and Riley Pingree, Junior Student Board Member were also present. Others who attended the meeting and signed the guest register were Amber M. Davis, Yolanda Anderson, Larry Lawrence, Billie Berry, Bonita Robinson, Ina D. Lane, Jennifer White, Timothy T. Lazar, Marianne Russell, Brian Perry, Faye Perry, Monique Hicks, Mike Lawrence, Reggie Ponder and Anita Cuthrell.

The meeting was called to order by Chairman Overton at 6:01 p.m. Mr. Overton asked Board Members if there were any additions, deletions, or changes to be made to the February Closed Session Agenda. Each member was polled. There were no additions, deletions, or changes made to the February Closed Session agenda. Motion was made by Ms. Aydlett to approve the Closed Session Agenda. Mr. Purcell seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

The Board entered Closed Session beginning at 6:03 p.m. in order to approve Closed Session minutes; discuss confidential student matters; discuss confidential personnel matters; and to confer with the Board attorney regarding matters within the attorney-client privilege and preserve that privilege, all pursuant to N.C.G.S §143-318.11(a)(1), (3), and (6). All members of the Board were present. Also present were Superintendent Joe Ferrell and Board attorney, Will Norrell. Motion was made by Ms. Aydlett to enter Closed Session. Mr. Purcell seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

The Board returned to Open Session.

At 7:36 p.m., Mr. Overton called the meeting to order.

Mr. Overton asked Board Members if there were any additions, deletions, or changes to be made to the February Open Session agenda. Each member was polled. Mr. Overton asked that *Announcement Item B* be added. There were no other additions, deletions, or changes made to the February Open Session Agenda. Motion was made by Ms. Aydlett to approve the Open Session Agenda. Dr. Banks seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

Mr. Overton welcomed those in attendance, followed by a moment of silence, as is Board custom.

Mr. Overton asked Superintendent Ferrell if any Camden County resident had asked to address the Board by way of the Public Comment opportunity. Superintendent Ferrell advised Mr. Overton that no guest had signed up for the public comment opportunity.

Gavin Whitehurst and Alex Whitehurst led the group pledge. Afterwards, Mr. Overton thanked Gavin and Alex for leading the group in recitation of the pledge.

Following the pledge, Mr. Overton asked the brothers to stay front and center with him. He said Alex was a first grade student at Grandy Primary School in Ms. Langton's homeroom and Gavin was a fourth grade student in Ms. Joyner's homeroom at Camden Intermediate School. Mr. Overton said these were two extraordinary young men. To explain why he said that, he shared a letter which they received from the Commanding Officer at the Elizabeth City Coast Guard Base. The letter was written to both Alex and Gavin and read as follows:

My name is CDR Randy Meador and I am the Commanding Officer of Coast Guard BASE Elizabeth City. I recently heard a story about two young men in our community which truly warmed my heart. The two young men in that story were you two! During a very unfortunate period dealing with a lapse in government funding, there were a lot of Coast Guard military and civilians who were going without a paycheck. It is my understanding that you fine young men told your parents that you would like to help and asked if you could donate your Christmas money to help those in need. The thought alone is truly amazing but the fact that you followed through all the way to delivering it to the Coast Guard Coalition Food Pantry yourself is a testament to just how sincerely you dedicate selflessly to the needs of others. I am extremely honored to know that there are kids out there that have such amazing hearts. I can only hope that young men and women with character like yours grow up and join the Coast Guard because you are exactly the type of members we need. I know that it is not much but I would like to offer you each a token of appreciation by providing you with one of my command coins. Thank you again for your overwhelming generosity and I hope to meet you both in the near future.

*Respectfully,
Commander Randy F. Meador*

Mr. Overton told Alex and Gavin that the Board of Education also found their story heartwarming and for that reason, wanted to give both of them spotlight certificates for their act of kindness. He said no one expected the two of them to take money given to them at Christmas and give to people they had never met but he told them that was what made their gift so special. He said they had given with their hearts. Mr. Overton said the Board of Education was proud of them. He then read the spotlight certificates to Alex and Gavin. Following the presentation of the Spotlight certificate, pictures were taken of the students and Mr. Overton.

Mr. Overton asked School Psychologist, Jamie Reed, to join him. He said Mr. Reed had been employed at Camden County Schools since November 2018. Since that time, he had worked vigorously and with Bruin tenacity to complete 65 referrals, which was an impressive accomplishment, being that last year while in another district with six schools, he completed 83 EC referrals the whole school year.

Mr. Overton said Mr. Reed was an outstanding Psychologist and one who sought to provide ongoing and effective academic support and expertise, best practices, and timely feedback to all stakeholders in order to meet the needs of all of our students in Camden County. He said Mr. Reed always had the best interest of students in mind when he worked with school staff and spoke up on their behalf. He was unequivocally a phenomenal educator, forward thinker, and champion for education and his ability to complete challenging tasks was unparalleled. On behalf of the Camden County Board of Education, Mr. Overton thanked Mr. Reed for his unwavering commitment and fortitude to our District. He congratulated Mr. Reed on a job well done. He then read the spotlight certificate to Mr. Reed. Following the presentation of the Spotlight certificate, pictures were taken of Mr. Reed and Mr. Overton.

Mr. Overton asked Superintendent Ferrell if there was anyone to appear during Open Session. Superintendent Ferrell told Mr. Overton no one had requested to appear before the Board during Open Session for the February meeting.

The Consent Agenda was presented as follows:

II. Consent Agenda

The following items are recommended for approval by consent of the Board:

- A. Approval of Minutes
(Regular Session Minutes – January 10, 2019)
(Joint Session Minutes – January 24, 2019)

- B. Budget Amendments –
(Budget Amendments will be presented to the Board.)

- C. **NCSBA PLS Update: Fall 2018 Policy Updates**
(NCSBA PLS Update: Fall 2019 Policy Updates to include changes made to Policy Code 5030 and Policy Code 7300)

- D. **Field Trip/Transportation Request Form -**
(Chris Whitehurst, Director of Bands at the high schools, has submitted a request for travel to East Carolina University, Greenville, North Carolina, with eight students who were selected to perform with the 2019 All Eastern District Band Clinic. The group will depart on Friday, February 1st, 2019 and return on Saturday, February 2nd, 2019.)

- E. **Field Trip/Transportation Request Form -**
(Mark Harnly, Athletic Director at the high schools, has submitted a request for travel to Cary, North Carolina, with five students to compete in the State Swim Championships. The group will depart on Friday, February 8th, 2019 and return on Saturday, February 9th, 2019.)

Budget Amendments were as follows:

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 21st day of February 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	46,029.09	
5200	Special Instructional Programs	2,827.42	
5800	School Based Support Services		1,300.00
6400	Technology Support Services	488.00	
Explanation:			
Total Appropriation in Current Budget		\$ 14,750,104.70	
Amount of Increase/Decrease of			
Above Amendment			48,044.51
Total Appropriation in Current Amended			
Budget		\$ 14,798,149.21	

<p>Passed by majority vote of the Board of Education of Camden County on the 21st day of February 2019.</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p>
<p>_____ Chairman, Board of Education</p>	<p>_____ Chairman, Board of County Commissioners</p>
<p>_____ Secretary, Board of Education</p>	<p>_____ Clerk, Board of County Commissioners</p>

BUDGET AMENDMENT
February 21, 2019

1. State Public School Fund

- A. We have received an allotment increase for substitute reimbursement and must increase our budget to reflect the receipt of these funds.. We request your approval of the following amendment.

Non-Instructional Support

5110.003.162 Substitute Pay \$ + 1,215.00

Total – Non-Instructional Support \$ + 1,215.00

- B. We have reviewed this program area and find that we must increase due to funds received from State level fines and forfeitures. We request your approval of the following amendment.

School Technology

6400.015.343 Telecommunication Services \$ + 488.00

Total – School Technology \$ + 488.00

- C. We have reviewed this program area and must transfer funds within the program to cover actual costs of the summer reading program and decrease to actual allotment. We request your approval of the following amendment.

Summer Reading Camps

6550.016.171 Salary – Bus Driver + 18.89

6550.016.211 Emp Soc Sec Costs + .70

Total – Summer Reading Camps \$ + 19.59

- D. We have reviewed this program area of the budget and find that we must transfer funds to cover the costs within the program. We request your approval of the following amendment.

Children with Special Needs

5210.032.311 Contracted Services \$ + 1,000.00

5210.032.319 Other Professional/Tech Services + 600.00

5210.032.411 Instructional Supplies + 700.00

5210.032.462 Pur of Non-Cap Comp Hardware - 1,000.00

5840.032.311 Contracted Services	-	<u>1,300.00</u>
Total – Children with Special Needs	\$ +	.00

BUDGET AMENDMENT
State Public School Fund
February 21, 2019, Page 2

- E. We have received additional funds to cover teacher bonus pay and must increase our budget to reflect these funds. We request your approval of the following amendment.

<u>Test Result Bonus</u>		
5110.046.180 Bonus Pay	\$ +	15,574.00
5110.046.211 Emp Soc Sec Costs		<u>+ 1,379.00</u>
Total – Test Result Bonus	\$ +	16,953.00

- F. We have received additional funds to cover teacher bonus pay and must increase our budget to reflect these funds. We request your approval of the following amendment.

<u>Test Result Bonuses</u>		
5110.048.180 Bonus Pay	\$ +	24,422.43
5110.048.211 Emp Soc Sec Costs		+ 2,184.00
5120.048.180 Bonus Pay		+ 1,150.00
5120.048.211 Emp Soc Sec Costs		+ 104.66
5260.048.180 Bonus Pay	\$ +	1,400.00
5260.048.211 Emp Soc Sec Costs		<u>+ 127.42</u>
Total – Test Result Bonuses	\$ +	29,388.51

- G. We have received an allotment adjustment and must decrease our budget to reflect the actual allotment and d transfer funds to cover expenses. We request your approval of the following amendment.

<u>Transportation of Pupils</u>		
6550.056.171 Salary – Driver	\$ -	8,494.59
6550.056.172 Overtime Pay - Drivers		+ 700.00
6550.056.316 CDL Medical Exam		+ 155.00
6550.056.342 Postage		+ 20.00
6550.056.311 Supplies & Materials		+ 7,000.00
6550.056.424 Oil		+ 400.00
6550.056.425 Tires & Tubes		<u>+ 200.00</u>

Total – Transportation of Pupils \$ - 19.59

BUDGET AMENDMENT
State Public School Fund
February 21, 2019, Page 3

- H. We have reviewed this program area and find that we must increase our budget to reflect the actual dollars available. We request your approval of the following amendment.

At Risk/Alternative Programs

5310.069.231 Emp Hosp Ins Costs	+ 6,104.00
5330.069.211 Emp Soc Sec Costs	- 5,066.00
5330.069.221 Emp Retirement Costs	- 12,490.00
5330.069.231 Emp Hosp Ins Costs	- 6,104.00
5310.069.211...01 Emp Soc Sec Costs	+ 5,066.00
5310.069.221...01 Emp Retirement Costs	+ 12,490.00
5310.069.231...01 Emp Hosp Ins Costs	+ 2,000.00
5420.069.221...03 Emp Retirement Costs	+ 1,021.00
5420.069.231...03 Emp Hosp Ins Costs	- 1,021.00
5330.069.418...04 Comp Software & Supplies	- <u>2,000.00</u>
Total – At Risk/Alternative Programs	\$ + .00

- I. We have reviewed this program area and must decrease our budget to reflect transfers to Textbook & Digital Resources. We request your approval of the following amendment.

Textbooks

5110.130.412.304 Textbook Purchases	\$ - 4,000.00
5110.130.412.350 Textbook Purchases	- 1,000.00
5110.130.412.308 Textbook Purchases	- 13,918.00
5110.130.412.312 Textbook Purchases	- <u>9,126.00</u>
Total – Textbooks	\$ - 28,044.00

- J. We have reviewed this program area and must increase our budget to reflect transfers. We request your approval of the following amendment.

Textbooks & Digital Resources

5110.131.418.304 Computer Software & Supplies	\$ + 4,000.00
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5110.131.418.350 Computer Software & Supplies	+ 1,000.00
5110.131.411.308 Instructional Supplies	+ 13,918.00
5110.131.411.312 Instructional Supplies	+ 6,066.00
5110.131.418.312 Computer Software & Supplies	+ <u>3,060.00</u>

BUDGET AMENDMENT
State Public School Fund
February 21, 2019, Page 4

Total – Textbooks & Digital Resources	\$ + 28,044.00
3100.000 Revenue – State Public School Fund	\$ - 76,088.51
3211.130 Revenue – State Textbooks	\$ + 28,044.00

Passed by majority vote of the Board of
Education of Camden County on the 21st
day of February, 2019.

Chairman, Board of Education

Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 21st day of February, 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		1,367.00
5300	Alternative Instructional Prog.		600.00
5400	School Building Administration	911.00	
5800	Alternative Programs	1,640.00	
6300	Alternative Prog. Support		1,500.00
6400	Technology Support Services		850.00
6500	Operational Support Services	207.00	
6800	Student-wide Support Serv.	850.00	
6900	Policy, Ldrshp, Services	709.00	
Explanation:			
	Total Appropriation in Current Budget	\$ 2,932,416.00	
	Amount of Increase/Decrease of Above Amendment		.00
	Total Appropriation in Current Amended Budget	\$ 2,932,416.00	

<p>Passed by majority vote of the Board of Education of Camden County on the 21st day of February 2019.</p> <p>_____</p> <p>Chairman, Board of Education</p> <p>_____</p> <p>Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____</p> <p>Chairman, Board of County Commissioners</p> <p>_____</p> <p>Clerk, Board of County Commissioners</p>
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BUDGET AMENDMENT
February 21, 2019

2. Local Current Expense Fund

- A. We have reviewed this area of the budget and must transfer funds to cover the costs within other program areas within the budget. We request your approval of the following amendment.

Classroom Teacher

5110.841.121 Salary – Teacher \$ - 949.00

Total – Classroom Teacher \$ - 949.00

- B. We have reviewed this area of the budget and must transfer funds to cover the costs within other program areas within the budget. We request your approval of the following amendment.

At Risk Programs

5330.847.198 Salary – Homebound Teacher \$ - 600.00

6300.847.312 Workshop Expenses - 1,500.00

Total – At Risk Programs \$ - 2,100.00

- C. We have reviewed this area of the budget and must transfer funds to cover expenses within the program area. We request your approval of the following amendment.

School Health

5840.855.332 Mileage \$ + 300.00

5840.855.411 Supplies & Materials + 200.00

5840.855.461 Pur of Non-Cap Equipment + 1,600.00

Total – School Health \$ + 2,100.00

- D. We have reviewed this area of the budget and must transfer funds to meet the needs of the program. We request your approval of the following amendment.

Office of The Superintendent

6940.865.231 Emp Hosp Ins Costs \$ + 600.00

6940.865.311 Contracted Services + 8,000.00

6940.865.319 Other Professional Services - 8,600.00

6940.865.411	Supplies & Materials	+	700.00
6940.865.459	Other Purchased Services	-	<u>700.00</u>

BUDGET AMENDMENT
Local Current Expense Fund
February 21, 2019, Page 2

Total – Board of Education		\$	+	.00
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E. We have reviewed this area of the budget and must transfer funds to meet the needs of the program. We request your approval of the following amendment.

Data Management

6400.900.312	Workshop Expenses	\$	-	12.00
6400.900.332	Mileage		-	250.00
6400.900.411	Supplies & Materials		-	300.00
6400.900.418	Comp Software & Supplies		-	288.00
6820.900.184	Longevity Pay		+	1.00
6820.900.211	Emp Soc Sec Costs		-	25.00
6820.900.312	Workshop Expenses		+	<u>874.00</u>

Total – Data Management		\$	+	.00
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F. We have reviewed this area of the budget and must transfer funds within the budget as well as move funds to cover other program areas. We request your approval of the following amendment.

Additional Pay

5110.911.221	Emp Retirement Costs	\$	-	1,418.00
5410.911.231	Emp Hosp Ins Costs		+	69.00
5420.911.181	Supplementary Pay		+	900.00
5420.911.211	Emp Soc Sec Costs		+	80.00
5420.911.221	Emp Retirement Costs		+	150.00
5420.911.231	Emp Hosp Ins Costs		+	12.00
6580.911.181	Supplementary Pay		+	<u>207.00</u>

Total – Additional Pay		\$	+	.00
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G. We have reviewed this area of the budget and must increase the budget to reflect the expenditure of funds for workshops and related expenses. We are transferring funds from another budgeted area to cover. We request your approval of the following amendment.

Staff Development

5110.912.311	Contracted Services	\$	+	600.00
5120.912.312	Workshop Expenses		+	400.00
5400.912.312	Workshop Expenses		-	300.00
5870.912.312	Workshop Expenses		-	460.00

BUDGET AMENDMENT
Local Current Expense Fund
February 21, 2019, Page 3

6940.912.312	Workshop Expenses		+	<u>709.00</u>
Total – Staff Development				\$ + 949.00

Passed by majority vote of the Board of
Education of Camden County on the 21st
day of February, 2019.

Chairman, Board of Education

Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Federal Grant Fund

The Camden County Board of Education at a meeting on the 21st day of February 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		2,915.43
5200	Special Instructional Programs	844.37	
5300	Alternative Instructional Prog.	48,027.63	
5800	School Based Support Services	3,000.00	
8100	Pymts to Other Units of Gov't	1,888.38	
8200	Unbudgeted Funds		38,945.46
Explanation: Revenues increased for carryover funds			
Total Appropriation in Current Budget		\$	724,988.94
Amount of Increase /Decrease of Above Amendment			+ 11,899.69
Total Appropriation in Current Amended Budget		\$	736,888.63

Passed by majority vote of the Board of Education of Camden County on the 21st day of February 2019.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

BUDGET AMENDMENT
February 21, 2019

3. Federal Grant Fund

- A. We have reviewed our budget and find that we must transfer funds within the program to fit the current needs. We request your approval of the following amendment.

Career & Technical Education Program Assistance

Project #19-017-150

5120.017.411	Instructional Supplies	\$	-	490.00
5120.017.418	Comp Software & Supplies		+	<u>490.00</u>

Total – Career & Technical Education Program Asst. \$ + 0.00

- B. We have reviewed this area of the budget and must increase the budget and adjust it to show at the individual school level as per NCDPI. We request your approval of the following amendment.

IASA Title I Basic Program

Project #19-050-150

5330.050.121	Salary – Teacher	\$	-	110,500.00
5330.050.121.308	Salary – Teacher		+	109,537.50
5330.050.121.310	Salary – Teacher		+	45,072.50
5330.050.162.308	Substitute Teacher		-	3,950.00
5330.050.162.310	Substitute Teacher		+	1,050.00
5330.050.163	Substitute Pay		-	4,000.00
5330.050.181	Supplemental Pay		-	3,600.00
5330.050.181.308	Supplemental Pay		+	2,880.05
5330.050.181.310	Supplemental Pay		+	720.00
5330.050.211.308	Emp Soc Sec Costs		-	736.88
5330.050.211.310	Emp Soc Sec Costs		+	3,583.46
5330.050.221	Emp Retirement Costs		-	21,519.26
5330.050.221.308	Emp Retirement Costs		+	21,218.92
5330.050.221.310	Emp Retirement Costs		+	8,636.46
5330.050.231	Emp Hosp Ins Costs		-	12,208.00
5330.050.231.308	Emp Hosp Ins Costs		+	8,515.14
5330.050.231.310	Emp Hosp Ins Costs		+	3,692.94
5330.050.312	Workshop Expenses		-	25.00
5330.050.418	Computer Software & Supplies		-	140.00
5330.050.462	Pur of Non-Cap Comp Hdwe		-	200.00
8100.050.392	Indirect Costs		+	1,933.41

8200.050.399	Unbudgeted Funds	-	<u>39,960.61</u>
Total – Preschool Handicapped Funds		\$	+ 10,000.63

Budget Amendment
Federal Grant Fund
February 21, 2019 Page 2

3600.050	Revenue – IASA Title I Basic Program	\$	- 10,000.63
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C. We have reviewed our budget and find that we must transfer funds within our budget to cover expenses. We request your approval of the following amendment.

<u>IDEA VI-B Handicapped</u>			
<u>Project #19-060-150</u>			
5210.060.121	Salary - Teacher	\$	- 400.00
5210.060.162	Substitute Teacher		+ 400.00
8200.060.399	Unbudgeted Funds		+ <u>1,215.15</u>
Total – IDEA VI-B Handicapped.		\$	+ 1,215.15

3600.060	Revenue - IDEA VI-B Handicapped	\$	- 1,215.15
=====			

D. We have reviewed our budget and find that we must increase our budget to reflect additional funds received. We request your approval of the following amendment.

<u>Improving Teacher Quality</u>			
<u>Project #19-103-150</u>			
5110.103.312	Workshop Expenses	\$	- 2,915.43
5210.103.312	Workshop Expenses		+ 662.44
5870.103.312	Workshop Expenses		+ 3,000.00
8100.103.392	Indirect Costs		+ 24.21
8100.103.472	Sales Tax Refund		- <u>87.31</u>
Total – Improving Teacher Quality		\$	+ 683.91
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3600.103	Revenue – Improving Teacher Quality	\$	- 683.91
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E. We have reviewed our budget and find that we must adjust our budget to cover expenses. We request your approval of the following amendment.

Budget Amendment
Federal Funds Grant
February 21, 2019, Page 3

IDEA, Part B (611) Targeted Assistance

Project #19-118-150

5210.118.311	Contracted Services	\$	+	181.93
8100.118.472	Sales Tax Refund		+	18.07
8200.118.399	Unbudgeted Funds		-	<u>200.00</u>

Total – IDEA, Part B (611) Targeted Assistance \$ + 0.00

F. We have reviewed this are of the budget and must transfer funds to cover expenses. We request your approval of the following amendment.

Preschool Child Find Funds

Project #18-119-150

5210.119.312	Workshop Expenses	\$	+	1,000.00
5230.119.312	Workshop Expenses		-	<u>1,000.00</u>

Total – Preschool Child Find Funds \$ + 0.00

Passed by majority vote of the Board of
Education of Camden County on the 21st
day of February, 2019.

Chairman, Board of Education

Secretary, Board of Education

Budget Amendment
Camden County Schools Administrative Unit
Capital Outlay Fund

The Camden County Board of Education at a meeting on the 21st day of February, 2019, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

Code Number	Description of Code	Amount	
		Increase	Decrease
9100	Category I Projects		662.00
9200	Category II Projects	1,537.00	
9300	Category III Projects		875.00
Explanation:			
	Total Appropriation in Current Budget	\$ 942,992.81	
	Amount of Increase / (Decrease) of Above Amendment	+ .00	
	Total Appropriation in Current Amended Budget	\$ 942,992.81	

Passed by majority vote of the Board of Education of Camden County Schools on the 21 st day of February 2019.	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 2____.
_____ Chairman, Board of Education	_____ Chairman, Board of County Commissioners
_____ Secretary, Board of Education	_____ Clerk, Board of County Commissioners

BUDGET AMENDMENT
February 21, 2019

4. Capital Outlay Fund

- A. We must adjust our budget to reflect transfers within the programs to cover expenses within the budget. We request your approval of the following amendment.

Category I Projects

9135.077.311 Gym Floor Refinishing	\$ - 1,023.00
9140.077.542 Pur of Comp Hdwe	+ <u>361.00</u>

Total – Category I Projects \$ - 662.00

Category II Projects

9210.077.541 Purchase of Furniture & Equipment	\$ + <u>1,537.00</u>
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Total – Category II Projects \$ + 1,537.00

Category III Projects

9302.077.551 Purchase of County Vehicle	\$ - <u>875.00</u>
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Total – Category III Projects \$ - 875.00

Passed by majority vote of the Board of Education of Camden County on the 21st day of February, 2019.

Chairman, Board of Education

Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Child Nutrition Fund

The Camden County Board of Education at a meeting on the 21st day of February 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

Code Number	Description of Code	Amount	
		Increase	Decrease
7200	Child Nutrition Services	.00	
Explanation:			
	Total Appropriation in Current Budget	\$	652,999.00
	Amount of Increase/(Decrease) of Above Amendment		.00
	Total Appropriation in Current Amended Budget		652,999.00

<p>Passed by majority vote of the Board of Education of Camden County Schools on the 21st day of February 2019.</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 20__.</p>
<p>_____</p> <p>Chairman, Board of Education</p>	<p>_____</p> <p>Chairman, Board of County Commissioners</p>
<p>_____</p> <p>Secretary, Board of Education</p>	<p>_____</p> <p>Clerk, Board of County Commissioners</p>

BUDGET AMENDMENT
February 21, 2019

5. Child Nutrition Fund

A. We have reviewed our budget and find that we must transfer funds to cover employee payouts and move funds. We request your approval of the following amendment.

<u>Child Nutrition</u>		
7200.035.165	Salary – CN Substitutes	\$ + 2,000.00
7200.035.174	Salary – CN Workers	- 34,872.00
7200.035.176	Salary – CN Manager	+ 30,000.00
7200.035.184	Longevity Pay	+ 500.00
7200.035.185	Bonus Leave Payout	+ 179.00
7200.035.188	Annual Leave Payout	+ <u>2,193.00</u>
Total – Child Nutrition		\$ + 0.00
		=====

Passed by majority vote of the Board of Education of Camden County on the 21st day of February, 2019.

Chairman, Board of Education

Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 21st day of February, 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

Code Number	Description of Code	Amount	
		Increase	Decrease
6400	Technology Support Services		1,500.00
6600	Financial/Human Res. Support	1,500.00	
Explanation:			
	Total Appropriation in Current Budget	\$	497,195.35
	Amount of Increase/Decrease of		
	Above Amendment		.00
	Total Appropriation in Current Amended		
	Budget	\$	497,195.35

<p>Passed by majority vote of the Board of Education of Camden County on the 21st day of February 2019.</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p>
<p>_____ Chairman, Board of Education</p>	<p>_____ Chairman, Board of County Commissioners</p>
<p>_____ Secretary, Board of Education</p>	<p>_____ Clerk, Board of County Commissioners</p>

BUDGET AMENDMENT
February 21, 2019

8. Other Local Current Expense Fund

A. We have reviewed this area of the budget and must transfer funds within the program area to cover expenses within the program area. We request your approval of the following amendment.

Computer Tech

6400.905.343 Telecommunication Services	-	1,500.00
6610.905.311 Contracted Services	+	<u>1,500.00</u>

Total – Computer Tech	\$	+	.00
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Passed by majority vote of the Board of Education of Camden County on the 21st day of February, 2019.

Chairman, Board of Education

Secretary, Board of Education

Motion to approve the Consent Agenda was made by Ms. Aydlett. Mr. Heath seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

Tim Lazar, Principal of Grandy Primary School, presented GPS highlights to Board Members (*Information Updates A., School Highlights*). Mr. Lazar was excited to share highlights of the first half of the school year at Grandy. He said his staff was awesome and there was a total of 590 students. The total included 52 Pre-K students. He said the Kindergarten teacher assistants worked very hard. One fun event at GPS was the Christmas program. There was a Santa Shop which PTO ran and a special guest, known as Santa, showed up at the Christmas party. He said most of the staff who had retired earlier came back for the Christmas party which spoke to that they were one big extended family. He explained Bucket Fillers incentives at GPS and the awards given to kids each nine weeks. He said 148 kindergarten students participated in the annual swimming lessons at YMCA in support of water safety. He said at GPS kids were taught to be respectful from the moment they got out of the car. He said Superintendent Ferrell scheduled lunch with a different group of students each nine weeks and noted he had another lunch this coming Monday with a group of second grade students. Superintendent Ferrell had already had lunch with some kindergarten and third grade students. He said the mission of GPS was working on academics and developing a love of learning for students. He said students worked together in teams to problem solve and on projects. Mr. Lazar said GPS had a great relationship with our local 4-H where students got hands-on, real life connections. He said teacher assistants had a critical role and a lot of responsibility at GPS. He said at GPS there were lots of different events involving parents and many times, the parents had more fun than the students. Some examples were Bingo, Movie Nights and Community Helper Day. He talked about Grandy's involvement in food drive and community hurricane relief which were all opportunities for students to take part in a lot of different causes. He spoke about staff professional development and the digital learning escape room and their participation in Ms. Anderson's MTSS professional development. He spoke about school safety and L.O.C.K.S. He said Mike Lawrence and Ina Lane had worked together to begin numerous safety measures. Drills were being regularly scheduled and many staff members had been CPR trained. During a drill earlier in the year, a teacher simulated a heart attack. Others in the room believed the teacher was actually in real distress. Her key word was "hamburger" to signal an end to the role playing. GPS made arrangements for the mobile dentist to come to Grandy and that also provided an opportunity for some students to receive some hands-on training. He said it was a great service for students who did not usually receive dental care and several students took advantage of the services. He said 28 students received cleanings, 32 had cavities, one had a tooth pulled and others had sealants applied. He thanked Dr. Banks for reading to the students and handing out toothbrushes.

He said Grandy Primary School had been nominated as a national Blue Ribbon school for achieving superior standards of academic excellence. Mr. Lazar was very excited about the nomination and said he was currently working on the portfolio. He spoke about upcoming events such as Field Day, GPS Site Visits, Teacher Appreciation, etc. He said he could go on and on but pointed out that to accomplish all that GPS had accomplished took a great staff. He asked if there were any questions about Grandy. There were no questions regarding Mr. Lazar's highlights.

Mr. Lazar said he wanted to take a few minutes to discuss W.A.T.C.H. D.O.G.S. He said Ina Lane, Chief Student Services Officer, presented program details to the Board last year. After the Board presentation, program details were presented to the GPS staff. He said letters were sent. An information meeting was held and 25 prospective volunteers actually attended the meeting and 20 showed up on training day. He said there was now male figures who serve a role models in the building. The volunteers come in, high five the students and walk the entire building. The children of the volunteers receive W.A.T.C.H. D.O.G. Hero t-shirts. He said there was another 20-25 who wanted to participate. Mr. Lazar asked if there were any questions or concerns. There were no questions or concerns. Mr. Overton thanked Mr. Lazar for getting W.A.T.C.H. D.O.G.S. off and running. Mr. Lazar said it is hoped that the program will grow and merge over to CIS. Superintendent Ferrell said he hoped it would grow and be a program in all five schools. The program was recommended by one of the county commissioners. He too thanked Ms. Lane and Mr. Lazar and his staff. Superintendent Ferrell said he did not realize how many would be interested in participating.

Larry Lawrence, Chief Operations Officer, updated the Board on the Central Office renovations process (*Information Updates B., Central Office Renovations*). Mr. Lawrence said the architect had completed a conceptual drawing with changes. Mr. Lawrence told the Board that a copy of the drawing was in their board package. He said the architect had been asked to make a couple of small changes to the drawing. After the architect makes those changes, Mr. Lawrence said the architect would deliver a set of prints to Central Office. When those steps were completed, he said he would bring that information back to the Board for approval. With Board approval, the prints will be used to bid off of and also submit to DPI for their approval. Mr. Lawrence asked if they Board had questions. There were no questions and Mr. Lawrence concluded his presentation.

Superintendent Ferrell discussed the new high school project updates with Board Members (*Information Updates C., New High School Project Update*). He reminded the Board there was a Joint Meeting in January to talk about the new high school project, next steps and other possibilities.

During that meeting, it was asked how many houses were planned for Camden County in the upcoming years. It was agreed that information would be provided when both boards come back together on March 28th. In preparation for the March meeting, Superintendent Ferrell met with one architect whose office was in Greenville and was the lead architect on the high school in Bertie County built in 2012. That facility's capacity was 900 students and was built for \$20 million which was a good price. Superintendent Ferrell said he planned to ask the architect to come to the March 28th Joint Meeting. He met with another group, SFL&A, based in Raleigh. That group was the lead architect on the Jones County project. That project consolidated several schools under one roof. Superintendent Ferrell said that group was willing to come to the Joint Meeting on March 28th as well. It was his hope that by the end of the March meeting real information would be provided and both boards would share thoughts on getting a new school built. Superintendent Ferrell asked if there were any questions. Mr. Overton said there were none at the present time. He said he would be eager to hear the presentation from the two firms. Superintendent Ferrell said he would be working with the County Manager. He said if any Board Member had specific questions to let him know and those questions would be included. Dr. Banks asked about a bond referendum. He asked Superintendent Ferrell if other school districts had passed a bond referendum. Superintendent Ferrell said Alamance Burlington passed a bond referendum and Caswell had just passed one. There were no more questions or discussion and Superintendent Ferrell concluded his update.

Superintendent Ferrell updated Board Members on the Progress of the Strategic Plan (*Information Updates D., Camden County Schools' Strategic Plan Update*). He said all the Goal Teams had been busy. He reminded Board Members there were six goals. He said the Profile of a Graduate was in its final preparation stage for printing. He hoped to bring the final product to the Board soon. He planned to unveil the image at convocation. He said the Goal Action Teams had established Strategic Plan goals. He said each goal had multiple action steps. He said he was pleased with the progress. He said once the Plan was completed, he would bring it back for Board approval. He said he had established a Vision and Mission Committee. For committee members, he asked each Goal Team leader to provide two names from their team. The committee will review the statements for possible changes. He said all would be completed and ready to present to the Board at the June meeting. Superintendent Ferrell asked if the Board had any questions. There were no questions and Superintendent Ferrell concluded his update.

Senior Student Board Member, Daniel Nadj, and Junior Student Board Member, Riley Pingree, presented student updates to the Board Members (*Information Updates E., Student Board Members Update*).

Mr. Nadj told the Board that students were preparing for spring sports. He announced that six seniors had received early acceptance notices from UNC Chapel Hill. That was exciting news considering only 30% of applicants received early acceptance from this university. Ms. Pingree said CECHS juniors were scheduled for ACT testing on Wednesday. She said CECHS seniors had toured East Carolina University earlier in the month.

Mr. Overton reminded Board Members that the monthly fund summary was included in the board package (*Information Updates F., Financial Update*). He asked if there were any questions regarding the monthly financial summary. There were no questions regarding the monthly financial summary.

Faye Perry, Chief Finance Officer, discussed with Board Members the Budget Timeline Calendar (*Action Agenda, A., Budget Timeline*). Ms. Perry presented the following timeline to Board Members:

**Camden County Schools
Budget Timeline
2019-20 SY**

<i>Monday, February 4, 2019</i>	<i>Issue Budget Handbooks to Principals and Directors (electronic)</i>
<i>Friday, February 22, 2019</i>	<i>2 copies of budgetary requests (prioritized) due (1 for Superintendent and 1 for Finance Director) from all schools and departments</i>
<i>Thursday, March 21, 2019</i>	<i>Board of Education budget work session or alternate date set by BOE and Supt.</i>
<i>Thursday, April 11, 2019</i>	<i>Presentation of tentative budget to Camden County Board of Education for initial approval of the 2019-2020 budget</i>
<i>Friday, April 12, 2019</i>	<i>Deliver Budgets to Camden County Manager's office by 5:00 PM</i>
<i>May, 2019 (TBD)</i>	<i>Presentation of budget to Camden County Board of Commissioners for initial approval of the 2019-20 budget</i>

Ms. Perry advised that based on information received we would not receive planning allotments from NC Department of Public Instruction. At this time we were planning to use the current allotted ADM (number of students) and current allotment formulas (money received from funding sources) for preparing the budget. She said if we receive updated ADM numbers as expected in mid-February that would greatly impact the planning process and she would notify the principals and directors at that time.

Ms. Perry said the Board's Budget Work Session had been scheduled for Thursday, March 21, 2019 and asked if there were any schedule conflicts. The meeting would begin at 6:00 p.m. There was discussion and everyone agreed on the date of March 21st. Superintendent Ferrell recommend the Board approve the Budget Timeline as presented including the Budget Work Session date of March 21, 2019. Mr. Overton said the Board had heard the Superintendent's recommendation and asked if there was a motion to accept his recommendation. Motion was made by Mr. Heath and seconded by Ms. Aydlett to approve the Budget Timeline including the Budget Work Session date of March 21, 2019 as presented by Superintendent Ferrell. There was no discussion. All voted ayes, none opposed and the motion so carried.

Superintendent Ferrell recommended Personnel as presented during Closed Session as follows:

**CAMDEN COUNTY SCHOOLS
Board of Education Meeting
02.21.19**

EMPLOYMENT	POSITION	SITE	EFFECTIVE DATE
Gwen Stevens	Interim Assistant Principal	CIS	02.18.19-06.14.19
Olivia whitehead	5 ½-hr CN Assistant	CMS	02.25.19

REASSIGNMENT	POSITION	SITE	EFFECTIVE DATE
Kathleen Colvin	From CN Sub to 3 ½-hr CN Assistant	GPS	02.25.19

ADMINISTRATIVE CONTRACTS	POSITION	SITE	EFFECTIVE DATE
Monique Hicks	Director of EC and Special Programs	Camden Co Schools	07.01.19-06.30.23
Lisa Byrum	Assistant Principal	GPS	07.01.19-06.30.23

COACHES	POSITION	SITE	EFFECTIVE DATE
Hunter Lowe	Varsity Baseball Head Coach	CCHS	2018-19 Athletic Season
Ed Romm	Varsity Baseball Asst. Coach	CCHS	2018-19 Athletic Season
David Burgess	JV Baseball Coach	CCHS	2018-19 Athletic Season

Charles Nash	Softball Head Coach	CCHS	2018-19 Athletic Season
Jessica Allen	Softball Asst. Coach	CCHS	2018-19 Athletic Season
Victoria Black	Women's Track Coach	CCHS	2018-19 Athletic Season
Derrick Black	Men's Track Coach	CCHS	2018-19 Athletic Season
Thomas Waite	Asst. Track Coach	CCHS	2018-19 Athletic Season
Chuck Leslie	Women's Soccer Head Coach	CCHS	2018-19 Athletic Season
Chaz Leslie	Women's Soccer Asst. Coach	CCHS	2018-19 Athletic Season
Jeff Beyel	Baseball Co-Head Coach	CMS	2018-19 Athletic Season
John Gurganus	Baseball Co-Head Coach	CMS	2018-19 Athletic Season
Allison Heckler	Softball Head Coach	CMS	2018-19 Athletic Season
Tracy Brewton	Softball Asst. Coach	CMS	2018-19 Athletic Season
Ricky Heckler	Boys Track Coach	CMS	2018-19 Athletic Season
Patrick Lais	Girls Track Coach	CMS	2018-19 Athletic Season
Karyn smith	Asst. Track Coach	CMS	2018-19 Athletic Season

SUBSTITUTES	POSITION	SITE	EFFECTIVE DATE
Patricia Richey	CN Substitute	Camden Co Schools	02.22.19
Alexis McPherson	CN Sub	Camden Co Schools	02.22.19
Alice Brouwere	Substitute Teacher	Camden Co Schools	02.22.19
Amber Stone-Aguirre	Substitute Teacher	Camden Co Schools	02.22.19
Lindsey Blumerick	Substitute Teacher	Camden Co Schools	02.22.19
Christa Brogan	Substitute Bus Driver	Camden Co Schools	02.27.19

Mr. Overton said the Board had heard the Superintendent's recommendation and asked if there was a motion to accept his recommendation. Motion was made by Mr. Purcell and seconded by Dr. Banks to approve employment recommendations as presented by Superintendent Ferrell. There was no discussion. All voted ayes, none opposed and the motion so carried.

Superintendent Ferrell announced the following resignations:

RESIGNATIONS	POSITION	SITE	EFFECTIVE DATE
Patricia Richey	5 ½ CN Asst.	CMS	02.01.19
Christa Brogan	Permanent Bus Driver	Camden Co Schools	02.26.19
Joyanna Weidrick	EX Assistant	CCHS	03.01.19

Mr. Overton made the following announcements:

VI. Announcements

A. Joint Meeting

(Camden County Commissioners and Camden County Board of Education will have a joint meeting on Thursday, March 28th, 2019 at 6:00 p.m. in the Community Room at the Camden County Public Library.)

Mr. Overton announced that the Board had received a letter from CECHS inviting them to the CECHS Information Night on March 27th beginning at 6:30 p.m. He said the event would be held at Camden Early College High School. Mr. Overton asked Ms. Cuthrell to forward a copy of the invitation to each Board Member as an RSVP was requested.

There were no *Other Business or Future Agenda Items* on the agenda.

At 8:15 p.m., Mr. Overton asked if there was a motion for the Board to return to Closed Session. He said before returning to Closed Session, the Board would take a quick recess. Motion was made by Dr. Banks for the Board to go back into Closed Session. Motion was seconded by Ms. Aydtlett. All voted ayes, none opposed and the motion so carried.

The Board returned to Open Session at 10:22 p.m.


No other actions were taken in Open Session following the Board's return from Closed Session. Mr. Overton asked if there was a motion to adjourn. Motion to adjourn Open Session was made by Mr. Heath. Motion was seconded by Dr. Banks. There was no further discussion, all voted ayes and the motion carried unanimously.

The meeting adjourned at 10:23 p.m.

Respectfully submitted this 14th day of March, 2019.



Christian A. Overton, Chairman



Dr. Joe Ferrell, Secretary