

**Camden County Board of Education  
Camden County High School Media Center  
August 8<sup>th</sup>, 2019**

The Camden County Board of Education met in regular session on August 8<sup>th</sup>, 2019, in the Media Center at Camden County High School at 6:30 p.m. Board Members in attendance were: Christian Overton, Chairman, Dr. Jason Banks, Vice-Chairman, Board Members Sissy Aydlett, Kevin Heath, and Chris Purcell, Superintendent Joe Ferrell and Board Attorney Will Norrell. Senior Student Board Member Riley Pingree was also in attendance. Others who attended the meeting and signed the guest register were Timothy T. Lazar, Bonita Robinson, LeVar Mizelle, Yolanda Anderson, Larry Lawrence, Cris Fields, Monique Hicks, Amber Davis, Carol Overton, Vallerie Jacocks, Faye Perry, Reggie Ponder, Billie Berry and Anita Cuthrell.

The meeting was called to order by Chairman Overton at 6:34 p.m. Mr. Overton asked Board Members if there were any additions, deletions, or changes to be made to the August Closed Session Agenda. Each member was polled. There were no additions, deletions, or changes made to the August Closed Session agenda. Motion was made by Mr. Purcell to approve the Closed Session Agenda. Dr. Banks seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

The Board entered Closed Session beginning at 6:35 p.m. in order to approve Closed Session minutes; discuss confidential student matters; discuss confidential personnel matters; and to confer with the Board Attorney regarding matters within the attorney-client privilege and preserve that privilege, all pursuant to N.C.G.S §143-318.11(a)(1), (3), and (6).

The Board returned to Open Session. At 7:33 p.m., Mr. Overton called the meeting to order.

Mr. Overton asked Board Members if there were any additions, deletions, or changes to be made to the August Open Session agenda. Each member was polled. There were no other additions, deletions, or changes made to the August Open Session Agenda. Motion was made by Ms. Aydlett to approve the Open Session Agenda. Mr. Heath seconded the motion. There was no further discussion. All voted ayes, none opposed and the motion so carried.

Mr. Overton welcomed those in attendance, followed by a moment of silence, as is Board custom.

Mr. Overton asked Superintendent Ferrell if any Camden County resident had asked to address the Board by way of the Public Comment opportunity. Superintendent Ferrell advised Mr. Overton that no guest had signed up for the public comment opportunity.

Riley Pingree led the group pledge.

Following the pledge, Dr. Banks asked Christian Overton to join him. Dr. Banks said the Camden County Board of Education wanted to recognize Board Chair Christian Overton for having completed the *Leadership North Carolina Program*. He said Leadership North Carolina was a program that worked with state leaders to improve North Carolina's quality of life through hands-on programming that incorporated the areas of economic development, education, environment, government, and health and human services. He said since 1995, the program had offered a series of progressive programs to current and emerging frontrunners from all corners of the state. Through six two-and-a-half-day sessions held in locations across the state, Leadership North Carolina participants gained knowledge and built networks that they could utilize personally, professionally, and for the benefit of the state and its people.

He said each Leadership North Carolina class was made up of approximately 55 current and emerging leaders from across the state. Special effort was made to ensure that each class reflected the diversity of the state in terms of age, race, gender, geography, sector of employment, stage of career, and types of civic and community involvement.

Dr. Banks said characteristics of a successful applicant included commitment, motivation, and interest in serving the state; demonstrated voluntary leadership in community affairs; desire and willingness to seek key volunteer and/or appointed leadership roles; an occupational commitment to remain in the state; and long-term commitment to playing a personal role in helping to shape North Carolina's future. He said participants must have the full support of their employers, with approval for participation in accordance with LNC's attendance protocols.

He said the program fee was \$5,500 per person. The fee covered programming, session materials, and meals during each session. Travel and lodging expenses were the responsibility of each class member. A limited number of partial scholarships were available. Mr. Overton received one of Leadership North Carolina's partial scholarships and his employer covered the remaining program fee.

Dr. Banks said on May 9<sup>th</sup>, Mr. Overton was a graduating member of Leadership North Carolina's 26<sup>th</sup> Class at which time 56 civic and community leaders from across the state celebrated their completion of this prestigious program. The graduation ceremony was held in the Old House Chamber of the North Carolina State Capitol.

Following a rigorous selection process, a new class of established and emerging leaders from across the state will begin Leadership North Carolina classes. He said when classes begin in the fall, Mr. Overton would no longer be the student. He had been selected to serve as the Program Chair. Dr. Banks closed by telling Mr. Overton that the entire Board thanked him for his commitment to excellence. He said such challenges were sacrifices of personal time and finances and such self-motivation was impressive and should not go unnoticed.

Dr. Banks gave Mr. Overton the opportunity to say a few words. Mr. Overton said he did not expect recognition for participating in the program. He thanked his family for their support and said it was a meaningful experience to participate.

Mr. Overton asked Superintendent Ferrell if there was anyone to appear during *Open Session to Appear*. Superintendent Ferrell told Mr. Overton no one had requested to appear before the Board during *Open Session to Appear* for the August meeting.

The Consent Agenda was presented as follows:

## II. **Consent Agenda**

*The following items are recommended for approval by consent of the Board:*

- A. **Approval of Minutes**  
*(Regular Session Minutes – July 11, 2019)*
  
- B. **Revised Policies**  
*(NCSBA PLS Update: Spring 2019 Policy Updates)*
  
- C. **Fundraisers**  
*(For 2019-20 School Year)*

Motion to approve the Consent Agenda was made by Ms. Aydlett and seconded by Mr. Purcell. There was no further discussion. All voted ayes, none opposed and the motion so carried.

Lisa Byrum, Assistant Principal at Grandy Primary School, updated Board Members on the success of Grandy's Read to Achieve Program held at Grandy Primary School during the Month of July (*Information Update, Item A., Grandy Read to Achieve Program*). Ms. Byrum said Summer Reading Camp was held at Grandy Primary School from July 8, 2019 through July 26, 2019 from 8 a.m. until 1 p.m. on Monday through Thursday. This year's theme was *The Beach*. Reading integrated with all of the other curriculum areas focused on the beach and with props and decorations, GPS became *Beach Grandy*.

Past parent surveys were considered when planning the 2018-2019 Read to Achieve. To improve communication, Ms. Byrum created a summer camp website for parents which was updated each day with information and pictures. Parents could access the website by using the website address or by going to the Grandy Primary School Website and scrolling down to the Summer Reading Camp link. Ms. Byrum said students were clustered in three classes based on individual needs according to mClass data: *The Flamingos, the Toucans and the Whales*. She said they had three teachers. Those teachers were: Rebecca Hassell, Lisa Watson and Rachel Keith. Ms. Byrum said each teacher an assistant. Those assistants Amy Gillikin, Cynthia Bogue and Melinda Etheridge. There were 51 students who attended the program. Eighteen of the 51 students had perfect attendance. She said only one student would go to 4<sup>th</sup> grade with a retention label. Ms. Byrum said their main focus was to make learning fun through hands on recipes, crafts, and games where students had to read informational text. They also focused on phonics, comprehension, fluency and other important reading skills in small groups. The group went to the Camden Library and 24 students received their first library card. Mr. Reams, a Coast Guard representative, came out and talked with the students about the Coast Guard to coincide with the beach theme. *Parents Day* was a huge success. Students received certificates of participation and were given a practice book to work on during the summer. Parents received a resource book on ways to help their child at home. 2019 Parent Survey results were as follows: *My child enjoyed Summer Reading Camp- 100%; My child made academic progress 92%; and My child's academic experience was valuable 96%*. Ms. Byrum closed by thanking Tim Lazar, Yolanda Anderson and Marie Ivins for their help and support with 2019 Reach to Achieve.

Faye Perry, Chief Finance Officer, reported to Board Members on recent PTO and Club Audits (*Information Updates, B., PTO and Club Audits*). Ms. Perry said the Finance Department had audited PTO, band and athletic organizations. She reported as follows:

**Camden County Early College Parent Action League  
FY19**

**YEAR REVIEW**

- Ms. Jaime Rollings was the treasurer for FY 19 Camden County Early College.
- Parent Action League had a beginning balance of \$1,491.90 on hand in their checking account as of July 1<sup>st</sup>, 2018 and ended with \$1,742.93 as of June 30, 2019.
- Parent Action League raised money through the sport concession stands.
- Parent Action League helped with a teacher appreciation and graduation activities.

**FINDINGS/RECOMMENDATIONS/COMMENTS**

- During the audit of the records I did not see a check book but was provided an excel sheet that had a running total. All items attached matched the bank statement.
- Recommended that deposits continue to be made the same day or the next day when the money is received. Money should not be held for any reason.
- We thank Ms. Rollings for maintaining records for the Parent Action League for the FY19. Ms. Rollings did a good job maintaining the records of the organization and she demonstrated a good faith effort by having another officer of the PAL group sign reimbursement checks made to her.
- If the PAL group does not have a debit card they may want to speak with the folks at Towne Bank to set one up to help eliminate reimbursements.

**Camden Athletic Booster Club Inc. – CCHS  
FY19**

**YEAR REVIEW**

- Theresa Chappell was the Treasurer for FY18.
- CCHS Athletic Boosters provided sports equipment, athletic wear, helped with CCHS concessions stands, and sold athletic sweatshirts/t-shirts.
- Athletic Boosters received many donations from local businesses. Received a \$2,000.00 donation from Biggs Dealership and George and Company, Inc. donated \$300.00.
- CCHS Athletic Booster Club Inc. was very involved in many raffles and fundraisers including the sale of athletic wear, Letter Writing fundraiser as well as others. They raised funds to cover the cost of athletic scholarships, trophies and senior night balls for the student athletes.

- CCHS Athletic Boosters begin with a balance of \$22,048.60 on hand in their checking account according to the check register as of July 1, 2018 and ended with \$17,993.63 as of June 30, 2019.

#### **FINDINGS/RECOMMENDATIONS/COMMENTS/**

- Checking account balance was tracked on checkbook with a running balance being indicated. However, no bank reconciliation was shown on the statements or in the records provided. It is our recommendation that it be done on the bank statement form provided or another excel document if desired and placed in the records for review.
- All categories were very organized and separated by tab dividers, which made the process very understandable and easy to locate needed paperwork.
- There were a couple small items that were corrected on the transaction audits within the deposit receipts but no evidence of any type of fraud. After the corrections were made all receipts match with bank statement. Checks were issued and processed through the bank at the same amount of each one.
- There was no evidence of fraud or misuse of funds in the records I was provided to review.
- Ms. Chappell did a good job maintaining records for the CCHS athletic boosters club for the FY19. All of her efforts, time and patience are greatly appreciated.

#### **Camden Band Parent Association FY19**

#### **YEAR REVIEW**

- Denise Ross was the treasurer for FY 19 Camden Band Parent Association.
- Camden Band Parent Association had a beginning balance of \$10,847.40 on hand in their checking account as of July 1<sup>st</sup>, 2018 and ended with \$11,947.77 as of June 30, 2019.
- The Association has a Money Market (Sign Board) Account balance of \$13,447.77.

- CBPA donations to the CCHS band program included registration fees; band t-shirts and shorts, marching band supplies, new shoes and band uniform supplies.
- Camden Band Parent Association had numerous amounts of fundraiser activities that were successful, such as the 50-50 raffle, sales of band apparel, car wash, sale of discount cards, etc.

### **FINDINGS/RECOMMENDATIONS/COMMENTS**

- All months were very organized and separated by tab dividers, which made the process very understandable and easy to locate needed paperwork.
- Checks, purchase orders, reimbursements, and receipts seem to match with bank statement and deposit receipts.
- There was no evidence of fraud or misuse of funds in the records I was provided to review.
- Ms. Ross did a great job maintaining records for the Camden Band Parent Association for the FY19. All of her efforts, time and patience are greatly appreciated.

### **Camden Middle School Athletic Boosters FY19**

### **YEAR REVIEW**

- Kim Forehand took over as Treasurer during the FY19 school year.
- Athletic Boosters held a fundraiser with Tidal Wave Car Wash and raised over \$1,000 in this school year. They sold athletic apparel, worked the concessions stand at games, received grant funds and helped pay for a new score board at CMS.
- CMS Athletic Boosters begin with a balance of \$6,360.21 on hand in their checking account as of July 1, 2018 and ended with \$5189.69 as of June 30, 2019.

**FINDINGS/RECOMMENDATIONS/COMMENTS/**

- Checking account balance was tracked on checkbook. The July bank statement missing from their records which included some combination of total changes in expenses and/or checks of \$301.16 that I can't trace back to. This causes the June 30, 2019 balance to match the excel record to the checkbook but not to the bank statement. This should be resolved moving forward. I believe with the change in Treasurers that caused a missing statement and lack of recording something in the checkbook.
- I would recommend that the Treasurer gets the President to sign the check for all reimbursement checks when they are made out to the Treasurer. The Boosters may want to consider a debit card with an approval process as well.
- Remember to try and keep all deposit slips and/or receipts after money is deposited into bank account.
- When reimbursing for items purchased do not take money from the proceeds of the game. You should always do a separate reimbursement. \*See reimbursement from 11/17/18,
- All categories were very organized and separated by tab dividers, which made the process very understandable and easy to locate needed paperwork.
- All checks, purchase orders, reimbursements, and receipts match with bank statement and deposit receipts.
- Running balance was maintained in the checkbook.
- There is a question about funds collected and an invoice not paid that is still in the process of being investigated so we will inform you of the status once that has been resolved.
- Ms. Forehand did a fantastic job maintaining records for the CMS athletic boosters for the FY19. All of her efforts, time and patience are greatly appreciated.



**Camden Middle School PTSO  
FY19**

**YEAR REVIEW**

- Christy Cooper was the treasurer for FY 19 Camden Middle School PTSO.
- Camden Middle School had a beginning balance of \$3212.77 on hand in their checking account as of July 1<sup>st</sup>, 2018 and ended with \$1,308.19 as of June 29, 2019.
- Camden Middle School PTSO provided TI84 calculators and other supplies for EOG testing. They created a teacher supply closet to allow staff to get supplies in a hurry if they run out, purchased items for classrooms such as charging cord, screen protectors, speakers for computer cards and other items as well.

**FINDINGS/RECOMMENDATIONS/COMMENTS**

- Checks, purchase orders, reimbursements, and receipts seem to match with bank statement and deposit receipts.
- Running balance was maintained in checking account book.
- CMS PTSO Treasurer should not write checks to reimburse herself for purchases. However, when they were done she had 2 signatures on the checks. If the CMS PTSO implements a debit card program and has proper prior authorization for purchases she could use that form of payment to prevent or reduce reimbursements.
- Make sure interest is added in running total in checkbook.
- There was no evidence of fraud or misuse of funds in the records I was provided to review.
- Ms. Cooper did a great job maintaining records for the Camden Middle School PTSO for the FY19. All of her efforts, time and patience are greatly appreciated.

**Camden Intermediate School PTO Inc.  
FY19**

**YEAR REVIEW**

- Pamela Mullen was the treasurer for FY 19 Camden Intermediate School PTO Inc.
- Camden Intermediate School PTO Inc. had a beginning balance of \$6,550.67 on hand in their checking account as of July 1<sup>st</sup>, 2018 and ended with \$4,861.33 as of June 30, 2019.
- Camden Intermediate School PTO provided a teacher luncheon for staff, purchased 60 chrome books and 2 carts for the school, provided CIS PTO grant funds to staff to purchase emergency first aid kits for nurses' office, chess club starter set for new club at CIS and headphones for a classroom and other projects as well.

**FINDINGS/RECOMMENDATIONS/COMMENTS**

- Suggest that you continue to put the information together all months be put into a binder that will be separated by tab dividers, and paperwork hole punched.
- Checks, purchase orders, reimbursements, and receipts seem to match with bank statement and deposit receipts.
- Specify why items are being purchased and what they are needed for or for what event.
- No check book was provided with a running total while completing my audit. Please keep a running total (with monthly interest added) in checkbook and bring with you for the review of the records.
- There was no evidence of fraud or misuse of funds in the records I was provided to review.
- Ms. Mullen did a great job maintaining records for the Camden Intermediate School PTO Inc. for the FY19. All of her efforts, time and patience are greatly appreciated.

**Grandy Primary School PTO Inc.  
FY19**

**YEAR REVIEW**

- Ms. S. J. Rhodes started as Treasurer then Ms. Jamie Meredith took over and finally Ms. Stacy Spencer finished up the year as the Treasurer for FY19.
- GPO PTO is a great assist to Grandy Primary School. GPS PTO helped with purchasing ink cartridges and chrome book computers for the school, fall festival activities, Santa Workshop, donated funds to a needy family, had book fairs, dunk contest, fun run contest and other fundraisers during the year.
- The Grandy PTO also hosted functions to improve employee morale. They hosted staff luncheons, gave staff gifts, provided reimbursement for supplies, etc.
- GPS PTO Inc. began the year with a balance of \$8,207.92 on hand in their checking account as of July 1, 2018 based on the bank statement provided and ended with \$21,092.41 as of June 30, 2019 according to the bank statement provided.

**FINDINGS/RECOMMENDATIONS/COMMENTS/**

- No check register was provided with a running balance.
- Reconciling of the bank statements appear to have been completed every month but without the actual reconciliation to show it and/or the check book to review I have no way to know for sure. I recommend that the GPS PTO furnish copies of the bank reconciliations and the checkbook for review or at least copies of the checks with the recons to be reviewed.
- Proper documentation needs to be provided for all deposits, checks and debit transactions.
- There was no evidence of fraud or misuse of funds in the records I was provided to review.
- Suggested that paperwork such as: bank statements, receipts, purchase orders, excel sheet, and etc. be more organized and divided by monthly tabs.
- The 3 ladies did a good job maintaining records for the GPS PTO club for the FY19. All of their efforts, time and patience are greatly appreciated.

In summary, Ms. Perry said all audits revealed no signs of misuse of funds or fraud. She asked if there were questions. There were no questions or comments and Ms. Perry concluded her report.

Carol Overton, CTE/Instructional Technology Coordinator, updated Board Members regarding official assessment data (*Information Updates, C., Official CTE Post Assessments Updates*). Ms. Overton referred Board Members to the attachments included in their board packages. The information was as follows:

**% Proficient in each Program Area**

Agriculture Education	79.4
Business, Finance, and Information Technology Education	77.4
Career Development Education	91.5
Health Science Education	90.5
Marketing and Entrepreneurship	84.5
Technology Engineering and Design Education	79.5
Trade and Industrial Education	88.9
Entity	Camden County Schools
Course/Program Area	All operational Courses
Semester	Fall and Spring (2018-19)
Entity	All
	685
Camden County High School	83.36%
	67
Camden Early College High School	89.55%
	752
Camden County Schools	83.91%
	21182
Northeast Region	67.63%
	383360
State	73.66%

Ms. Overton noted that Camden County Schools was at 83.9%. The Region was at 67.6% and the State was at 75.6%. Camden County Schools is proficient in all areas. Ms. Overton asked if there were any questions. There were no questions and Ms. Overton concluded her update.

Larry Lawrence, Chief Operations Officer, reported to Board Members on various projects which Maintenance had taken on during the summer months (*Information Updates, D., Summer Maintenance Projects*). Mr. Lawrence reported projects completed as follows:

### CCHS

- Science Wing – Replaced window units with new Mini Split H/P Systems in each room
- Guidance Area – Replaced window unit with new Mini Split H/P System (3 units)
- Replaced H/P System in Custodial Office
- Replaced carpet in two class rooms
- Installed new Mini Split H/P System in Information Highway Computer Room
- Repaired room on gym
- Added new card access control by Guidance Office

### CIS

- Replaced two compressors on gym H/P System

### GPS

- Replaced one unit on roof for cafeteria

### ALL SCHOOLS

- Add new cameras at front doors on schools
- Annual maintenance and inspection of:
  - Fire Alarm Systems
  - Kitchen Hood Systems
  - Fire Sprinkler Systems
  - Grease Traps
  - Fire Extinguisher

- Painting
- Working on summer maintenance list from schools

**Pending Projects**

- Improvements to be made to the Counselor’s Office at GPS
- Remodeling of old office area at GPS
- Minor renovations to be made to the press box behind the stadium

Mr. Lawrence said his department had some window units that would be removed next week. They had two classrooms to carpet and some additional cameras to install. They planned to go to CIS to paint and then to CCHS. There were some projects pending such as remodeling a counselor’s office and doing some touch up work to the press box at CCHS. There was a water leak at Grandy but that issue had been taken care of. Superintendent Ferrell alerted Board Members to the signs at each school. Some of the signs had been pressure washed and some had been replaced.

Vallerie Jacocks, Chief Data Management Officer, reported to Board Members the unofficial discipline data for the 2018-2019 school year (*Information Updates E., Unofficial Discipline Data Report*). Ms. Jacocks reviewed unofficial discipline data as follows:

**Camden County Schools  
\*Unofficial Discipline Data Report**

**2018-2019 School Year**

School	Reportable Offense	Violent Acts	Impermissible Uses of Seclusion and Restraints	Long-Term Suspensions >10 days OSS	Short-Term Suspensions <10 days OSS	In-School Suspensions ISS	Alternative Learning Program Placements	Online Bullying Reports
GPS	0 (1)	0	0	0	19 (11)	1 (0)	0 (0)	1 (2)
CIS	1 (1)	0	0	0	22 (16)	36 (24)	0 (0)	15 (9)
CMS	3 (3)	0	0	0 (1)	26 (29)	62 (45)	3 (1)	1 (6)
CCHS	0 (4)	0	0	0 (0)	33 (31)	139 (119)	0 (8)	2 (9)
CECHS	1 (0)	0	0	0	10 (5)	14 (27)	0 (1)	2 (1)
TOTAL	5 (9)	0 (0)	0 (0)	0 (1)	113 (92)	252 (215)	10 (11)	21 (27)

( ) = 2017-2018 School Year Data

After reviewing the report, Ms. Jacocks asked if there were any questions. There were no questions. and Ms. Jacocks concluded her report.

Superintendent Ferrell presented Board Members with student fee information for the 2019-2020 school year (*Information Updates F., Student Fees*). Information was presented as follows:

	General Fees	Club/Organizations	Class Fees	Band
<b>CCHS</b>	Supply Fee - \$10 Locker Fee - \$3.00 Parking Permit - \$20.00 Technology Fee - \$5.00	FFA - \$15.00 Nat'l Art Honor Society - \$20.00 HOSA - \$20.00 DECA - \$20.00 FBLA - \$20.00 Nat'l Honor Society - \$25.00 Environmental Club - \$15-20.00	Health Occupations II \$40-60.00 for uniforms	
<b>CECHS</b>	Supply Fee - \$10 Locker Fee - \$3.00 Parking Permit - \$20.00 Technology Fee - \$5.00	Honor Society - \$25.00 Interact Club - \$3.00 *CEC students often join CCHS clubs – same fees apply		
<b>CMS</b>	Supply/Locker - \$8.00 Technology Fee - \$5.00	FFA - \$10.00 Junior Beta Club - \$30.00 FBLA - \$TBD Math Club - \$10.00	PE Uniform - \$10.00	Instrument Fee - \$25.00 school owned instrument with contract SMART Music - \$4.00
<b>CIS</b>	Student Fee - \$5.00 Technology Fee - \$5.00			
<b>GPS</b>	Supply Fee - \$7.00 Technology Fee - \$5.00			

Superintendent Ferrell noted a technology fee of \$5 had been added. He advised principals they would receive details of the added fee at tomorrow's Principals Meeting. He said the fee would help cover the costs of repairs or replacement of devices. He noted the additional technology fee was the only charge to student fees. Superintendent Ferrell asked if there were any questions. There were no questions and he concluded his presentation.

Superintendent Ferrell recommended Personnel as presented by Billie Berry during Closed Session as follows:

**CAMDEN COUNTY SCHOOLS  
Board of Education Meeting  
August 8, 2019**

<b>EMPLOYMENT</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
Sarah Berard	Elementary Teacher	GPS	August 20, 2019
Darren Grub	Bus Refueler/Transportation Helper	CCS	August 12, 2019
Robbin Sophia	Student Info Data Manager	CCHS	August 1, 2019
Rick Lage	Science Teacher	CECHS	August 1, 2019
Kathryn Woodward	Elementary Teacher	GPS	August 20, 2019
Anita Holley	Business Teacher	CMS	August 20, 2019
<b>TRANSFER</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
Jim Oliver	From ISS Coordinator to Media Assistant	GPS	August 20, 2019
Lynnetta Evans	From Media Assistant to Technology Assistant	CIS	August 20, 2019
<b>REASSIGNMENT</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
Bryant Carl Elliott	From Permanent Bus Driver To Substitute Bus Driver	CCS	August 8, 2019
<b>SUBSTITUTES</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
Kendra Smith	Substitute Teacher	CCS	August 9, 2019
Constance Snyder	Substitute Teacher	CCS	August 9, 2019
Patricia Hollingsworth	Substitute Teacher	CCS	August 9, 2019
Christina Lewis	Substitute Teacher	CCS	August 9, 2019

Mr. Overton said the Board had heard the Superintendent's employment recommendations and asked if there was a motion to accept his recommendations. Motion was made by Dr. Banks and seconded by Ms. Aydlett to approve Superintendent Ferrell's employment recommendations as presented during Closed Session. There was no discussion. All voted ayes, none opposed and the motion so carried.



Superintendent Ferrell announced the following retirement:

<b>RETIREMENT</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
Faye Perry	Chief Finance Officer	CCS	October 1, 2019

Superintendent Ferrell announced the following resignation:

<b>RESIGNATION</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
LaTanya Gregory	5-hr Child Nutrition Assistant	GPS	August 5, 2019
Denis Davis	5-hr Child Nutrition Assistant	CCHS	August 14, 2019

Mr. Overton read the following announcement:

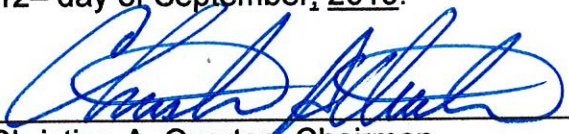
**VI. Announcements**

- A. **Convocation**  
*(Convocation has been scheduled for Wednesday, August 21<sup>st</sup>, 2019, at Camden County High School in the Cafeteria beginning at 11:00 a.m.)*
- B. **First Student School Day (Camden Early College High School)**  
*(August 12, 2019)*
- C. **First Student School Day (Traditional Schools)**  
*(August 26, 2019)*
- D. **NCSBA Fall District Meeting**  
*(The 2019 Fall District 1 Meeting is scheduled on Wednesday, September 4, 2019. Registration begins at 3:30 p.m. and meeting time is 4:00 p.m. until 8:00 p.m. and will be held in Roanoke Rapids.)*
- E. **NCSBA Annual Conference**  
*(NCSBA Annual Conference will be held on Monday, November 18, 2019 to Wednesday, November 20, 2019 at Sheraton Four Seasons in Greensboro, North Carolina)*

There were no *Other Business or Future Agenda Items* on the agenda.

At 7:50 p.m., Mr. Overton asked if there was a motion to adjourn. Motion to adjourn Open Session was made by Ms. Aydlett and seconded by Mr. Purcell. There was no further discussion, all voted ayes and the motion carried unanimously.

Respectfully submitted this 12<sup>th</sup> day of September, 2019.

  
\_\_\_\_\_  
Christian A. Overton, Chairman

  
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Dr. Joe Ferrell, Secretary